

## HAZARD LIBRARY BOARD OF TRUSTEES

Minutes -- November 21, 2011

The meeting was called to order by Ken Knight at the Library at 7:10 pm. Board members present were Ken Knight (President), Jay Ardai, Kathy Bailey, Amy Emerson, and Kris Minster. Library Director Sally Otis was present. Rachel Karn was excused.

The minutes from October were approved. (Ken/Kathy-all in favor)

**ANNOUNCEMENTS:** A decision was made not to use Buffalo Wild Wings for fund raising, as this would require too much work for too little profit.

### OLD BUSINESS:

The Post Office closing is expected to close on January 6, 2012. Pat Lonsky wants to know what to do about the furnace and oil tank, which are owned by the U.S. Postal Service.

### REPORTS:

Librarian: County librarians met in Auburn today (11/21/11) to discuss budget issues and decide on a strategy to try to restore county funding. Sally and Ken attended. The group will meet again on 11/28 to discuss further details before the December 8 County budget hearing.

Sally attended the annual NYLA meeting and was impressed by one of the speakers who addressed issues of change libraries must make in order to serve future generations.

Sally and Rachel attended a gathering of FLLS member libraries to discuss current support services from FLLS.

The library received a letter from GIGGIL explaining their new shipping fees and how they will affect our profit. (Note from Jay: boxes going to GIGGIL in the future should be labeled with our library name.)

(page 1 of 2 November 21, 2011)

Treasurer: Jay presented the report. Jay reports that NY state requires us to provide workman's compensation insurance, at at high and seemingly

arbitrary cost, for our summer program performers. He will talk to our accountant and insurance people to see whether performers should provide proof of their own coverage.

The library has not yet received the 2nd check due from the county. Sally will make sure she sent in the necessary voucher.

Jay reminded the board that new sources of income will be needed to offset the reduction in county funding and the pending loss of rent income from the post office. Next year's budget will need to reflect these changes. Ken will make a request to The Metcalf Foundation to cover the purchase of new books and media. Also discussed was the possibility of seeking local sponsors for individual summer programs.

**MOTION:** To approve the Treasurer's report (Kathy Bailey/Ken Knight--all in favor)

NEW BUSINESS:

The Friends campaign letter has been printed. Kris will organize a folding and stuffing party for mailings.

Ken put together a summation of ideas for our 5-year plan. Discussion will follow at the next meeting.

MOTION: To transfer \$30,000 from the Dreyfus account to a CD. (Ken K., Amy E.)

Sally was reminded by Phil Collins about the need to clean out the gutters before winter. She will check on the cost for that and will hire Phil for snow removal.

**MOTION:** To approve changes in wording in our overdue policies was passed. (Ken K., Amy E.)

**MOTION:** To adjourn meeting at 9:15 (Ken K., Amy E.)