

## HAZARD LIBRARY BOARD OF TRUSTEES

Minutes -- December 19, 2011

The meeting was called to order by Ken Knight at the Library at 7:06 pm. Board members present were Ken Knight (President), Jay Ardai, Kathy Bailey, Amy Emerson, Rachel Karn, and Kris Minster. Library Director Sally Otis was present.

The minutes from November were approved. (Ken/Kathy-all in favor)

### OLD BUSINESS:

Post Office Closing: current closing date is May 15, 2012

The Metcalf Foundation awarded a \$5000 grant for the purchase of books and materials, and the grant was received.

Plans for library expansion: The possibility of asking the Lowe's Foundation for a \$15,000 grant for materials was discussed. As was the possibility of donated labor from Boces or the Habitat for Humanity. Larry Buffam may be asked for assistance.

Friend's Campaign update: \$1625 was received in less than a week.

Worker's Compensation: Ways to protect ourselves against random audits/fines/etc

in re to performers for programs

1. need to find out if performers have general liability insurance--if so we need a copy of that certificate of insurance, naming Hazard Library as co insured.

2. "hopefully" the performer/group will be able demonstrate of worker's compensation for self

3. letter from performer/group stating that they are a general contractor providing services to others and that Hazard Library is a customer

### REPORTS:

Librarian: Sally presented a brief review of the FLLS most recent annual report. She presented the Rosen Grant proposal, a joint project with Aurora. There was also a review of the current status of the County budget cut.

Treasurer: Jay presented the report. Jay presented a review of the 2012 Hazard Library budget proposal, and a possible 7.5% increase request from SCCs for 2012 budget.

MOTION: To approve the Treasurer's report (Ken Knight/Kris Minster--all in favor)

NEW BUSINESS:

The 2% cap increase for school taxes letter was discussed; the library may be requesting a 7.5% increase.

A 25% decrease in revenue from the county over the next 6 years (of \$1000 per year) until funding is eliminated was discussed.

The approval of the 2012 budget was postponed to the January meeting, and officer election for the April Annual meeting.

Other items to be discussed are job descriptions for the librarian and assistant librarian need to be updated; as well as the mission statement.

MOTION: To adjourn meeting at 8:54 (Ken Knight/Kris Minster )-- all in favor)