

Hazard Library Board of Trustees Meeting

November 10, 2014 Minutes

Meeting called to order at 7:08 p.m.

Present were Rachel Karn (President), Amy Emerson (Treasurer), Lisa Semenza (Director), Denise Littlejohn, Ron Buxenbaum and Kathy Bailey (Secretary). Kris Minster, Kathy Button and Dan Thayer were excused.

Motion: To accept minutes for October's meeting (Denise/Ron), all in favor.

Announcement: Dan Thayer may elect to leave the Board early, as work leaves him little time to spare. He will make a final decision this winter.

Librarian's Report: Lisa reported on some very successful Story Hour activities, including a visit to the Fire House and a unit on interactive technology. She attended the Literacy Committee's first meeting of the school year. Book Club continues to be popular, and circulation numbers for the month were good.

Cayuga County's public library directors sent a letter to the County Legislature asking for funding to cover the cost of Polaris. Without this program we cannot provide the interlibrary loan service that our patrons rely on.

Lisa and Linda will make a final decision on the outdoor book drop.

FLLS sent an email reminding member libraries of their obligation to contribute to the ebook fund pool. Lisa will look into this, as this is the first she's heard of such a thing. She has seen little patron interest, perhaps because the system is difficult to use and not many titles are available.

Motion: To change overdue fines on Playaways from \$1 to \$.10 and on DVDs from \$1 to \$.25 per library day (Amy/Denise), all in favor.

We have been informed that legally the library cannot restrict children from borrowing any items that we offer to the general public. The Board will consider this when revisiting our circulation policy.

Treasurer's Report: Amy reported on funds received this month, including the e-rate balance and the \$10,000 grant courtesy of State Senator Nozzolio. She will move the \$10,000 into our savings account until we are ready to pay for work on the basement.

Amy has also paid the cleaners, reimbursed Ken for repair supplies, and sent documentation (again!) to the NYS insurance fund. She reported on finding several documents in the basement, including the Library's charter (which should be framed and hung in the library), documentation on changing the original charter (from serving the Hamlet of Poplar Ridge to serving the Town of Venice), and information on our wireless network. Lisa will add these to her files.

Motion: To accept Treasurer's report (Ron/Denise), all in favor.

Old Business: Ron took care of cleaning out the gutters and pulling the grapevines down off the hedge. He continues to research the best approach to dealing with our wet basement issues, and to seek out contractors who can do the work.

Following discussion of options for our book-sorting work space, a decision was made to move the sorting back to the library basement for the winter. Costs of snow plowing and heating the Emily Howland space could eat up most of the profits from the book sale. Ron will purchase folding tables from Lowe's after Denise consults with Scott as to what the sorters need.

New Business: Work has begun on the annual appeal. Ken will print the letters and be reimbursed for supplies. Lisa will order stamps and purchase envelopes. December 10 is our tentative date for working on this.

The Board was reminded of the need to recruit at least 2 (and possibly 3) new members for the coming spring. A new President will also need to be chosen.

Meeting adjourned at 8:50 p.m.