

Hazard Library Board of Trustees

November 11, 2013 Minutes

Meeting was called to order at 7:38 p.m. Present were Ken Knight (president), Jay Ardai (treasurer), Denise Littlejohn, Amy Emerson, Rachel Karn, and Kathy Bailey, as well as Library Director Lisa Semenza. Kris Minster was excused.

Minutes for September were approved (Jay/Denise).

Librarian's Report:

Lisa attended the FLLS Annual Meeting; the speaker was Libby Post.

She attended the SCCS Literacy meeting on 10/28. The theme of Got Book? was presented.

On 10/31 she attended data base training for the many data bases available to the library.

The domain registration for Hazard Library was renewed for another 3 years.

A joint program with The Man in the Moon Bakery for card making will occur in December.

Treasurer's Report:

The Treasurer's Report was presented and approved (Kathy/Amy).

Old Business:

The review of the Board of Trustees' responsibilities and job description has been started and will continue.

The Annual Meeting procedures and timeline reviewed.

New Business:

The Secretary and Treasurer responsibilities and job descriptions will be reviewed at the next meeting.

The Friends letter will be printed and a time will be set to have a "stuffing party".

New board member search: traditionally at least one member of the board has been a member of the Quaker Meeting.

Meeting adjourned at 8:57 p.m.