

## HAZARD LIBRARY BOARD OF TRUSTEES

December 9, 2013 Meeting

Meeting was called to order at 7:33 p.m. Present were Ken Knight (president), Jay Ardai (treasurer), Denise Littlejohn, Amy Emerson, Kathy Bailey, Kris Minster, and Rachel Karn. Lisa Semenza was present.

MOTION: To accept the minutes of November, 2013. (Kathy Bailey/Denise Littlejohn, all in favor).

### ANNOUNCEMENTS:

LIBRARIAN'S REPORT: The Book Club met on 11/16/13, with 16 members attending. The SCCS Literacy Committee met on 11/18/13. February is I Love Reading month, and February 1<sup>st</sup>, is Bring Your Child to the Library Day. Hazard Library will be offering different activities every hour on that Saturday. Lisa also attended the Falcon meeting.

TREASURER'S REPORT: Jay presented the Treasurer's Report.

MOTION: To accept the Treasurer's Report (Kathy Bailey/Denise Littlejohn, all in favor).

Jay proposed the 2014 Budget.

MOTION: To accept the 2014 Budget (Kathy Bailey/Kris Minster, all in favor).

### OLD BUSINESS:

The Board is continuing the review/update process for all Board Trustees' responsibilities and job descriptions.

MOTION: To accept timeline as written (Kathy Bailey/Amy Emerson, all in favor).

MOTION: To add to the Board President's Job Description writing a letter requesting a grant from the Metcalf Foundation for funding in November of each year (Denise Littlejohn/Kathy Bailey, all in favor).

The search for Board Members to replace those who are leaving is still ongoing.

### NEW BUSINESS:

Recommendation to select and train a new Board President and Treasurer, as these two important Board members will be leaving in April, 2014.

Meeting adjourned at 9:22 pm (Kathy Bailey/Jay Ardai, all in favor).

