

HAZARD LIBRARY BOARD OF TRUSTEES MEETING

February 17, 2014

Meeting was called to order at 7:05 p.m. Present were Rachel Karn (secretary), Jay Ardai (treasurer), Amy Emerson, Denise Littlejohn, Kathy Bailey and Lisa Semenza (library director). Also present to observe were future board members Kathy Button and Ron Buxenbaum. Kris Minster and Ken Knight (president) were excused. Rachel Karn presided in Ken's absence.

MOTION: To approve minutes of January's meeting (Kathy/Jay). All in favor.

LIBRARIAN'S REPORT: Lisa reported on a very successful "Take Your Child to the Library Day." She attended several events at Emily Howland School in support of the library, and distributed 90 new library cards to children and parents.

Lisa also attended a Cayuga Connect meeting in Weedsport. The group plans to seek a grant in order to purchase Large Type books for the libraries to share.

Lisa and Jay completed and submitted the library's Annual Report.

Lisa met with Linda and Rachel to plan this year's Summer Reading Program.

TREASURER'S REPORT: Jay has transferred funds into our checking account after depleting it to pay Polaris fees. He reminds us that the Dreyfus account should be closed out and money transferred to Cayuga Lake National Bank, preferably while Ken is still our president.

MOTION: To approve Treasurer's report (Amy/Denise). All in favor.

OLD BUSINESS: Work continued on revising our 'Trustees' Handbook.

MOTION: To approve "Secretary's Duties" page as amended (Kathy/Denise). All approve.

MOTION: To approve "Annual Meeting Procedures" page as amended (Amy/Jay). All in favor.

NEW BUSINESS: Discussion and vote on request for additional funding through school district vote was tabled due to absence of two board members. An emergency meeting will be held before our regular gathering in March to settle this issue. Jay reminded us to notify Suzanne so that she can post an announcement on our website.

Our March meeting will fall on the 17th at 7:00. The Annual Meeting is tentatively scheduled for April 9th at 7 p.m. at the Friends' Meeting House. Amy will prepare the annual report brochure for distribution at this event. Our May meeting is scheduled for the 12th, contingent upon Rachel's work schedule.

At the recommendation of FLLS, our meeting minutes will be stored on a flashdrive at the library as back-up to posting them on our website.

At the request of our staff, the board will look into purchasing a book-drop unit that could be installed on the porch.

Meeting adjourned at 8:37 p.m.