

## HAZARD LIBRARY BOARD OF TRUSTEES

Minutes of May 12, 2014 meeting

Meeting was called to order at 7:13 p.m. Present were Rachel Karn (President), Amy Emerson (Treasurer), Denise Littlejohn, Kris Minster, Kathy Button, Ron Buxenbaum, Lisa Semenza (Library Director) and Kathy Bailey (Secretary). Also attending were members of our book sale crew, Carolyn Littlejohn and Connie Rejman. Dan Thayer was excused.

Minutes of the previous meeting were corrected and approved (Kathleen/Ron, all in favor).

Members of our book sale crew brought a variety of concerns before the Board in regard to the sorting and storage of books at the old Emily Howland School. In view of ongoing flooding problems in the library basement, it was decided to continue using the classroom space at least until this year's book sale. Book sorters will have a key to the site, and a 2<sup>nd</sup> drop-off box for donations will be provided. The Board will look into hiring a professional to waterproof the basement before storing more books there. MOTION: To reimburse Ken Knight for the purchase of 2 drop-off boxes and, if needed, a hand cart or wagon for moving books (Kris/Kathleen, all in favor).

### Librarian's Report:

Lisa reported on Book Club meetings for March and April, as well as the annual Community Read.

Ken Knight and Lisa joined representatives from other Cayuga County libraries to meet with Keith Batman in a discussion of how to make our voices heard before the next round of county funding begins.

Lisa, Linda and Rachel attended the Summer Reading Program at FLLS, and met to plan the library's summer activities. In addition to Thursday performances, the library will sponsor a "Science on the Porch" program on Tuesday mornings.

Lisa also met with the SCCS Literacy Committee to coordinate plans for this summer's reading program with the school and the Aurora Library.

Our library celebrated National Library Week in April with a gardening theme

MOTION: to pay fees for our summer performers from library funds in case approved funding does not arrive in time (Denise/Kathleen, all in favor).

### Treasurer's Report:

Amy Emerson has assumed the role of Treasurer for Hazard Library.

Amy will use a slightly different system for recording and reporting information than our previous Treasurer's spreadsheet.

Amy has begun working with the library's accountant on taxes, and will cash out our Dreyfus account and use the funds to purchase one or more certificates of deposit at Cayuga Lake National Bank.

MOTION: to accept Treasurer's report (Kris/Ron, all in favor).

### Old Business:

Work continues on updating job descriptions in the trustee manual.

Information on a possible choice for our new outdoor book-drop will be forwarded to all members for discussion.

New Business:

Ron will talk to Ken about installing a perimeter drain before beginning other work on the basement.

MOTION: to make a donation of \$100 to the Poplar Ridge Fire Department in thanks for their pumping out our flooded basement (Kris/Ron, all in favor).

This year's book sale will be held August 2-9, pending the availability of Scott Gross and the firehouse on those dates.

Our next meeting will be on June 9<sup>th</sup> at 6:30. July through September meetings will be on the 3<sup>rd</sup> Monday of the month, at 7:00.

Meeting adjourned at 8:52 p.m.