

## HAZARD LIBRARY BOARD OF TRUSTEES

March 16, 2015 Minutes

Meeting called to order at 7:10 p.m.

Present were Rachel Karn (President), Amy Emerson (Treasurer), Kris Minster, Denise Littlejohn, Ron Buxenbaum, and Kathy Bailey (Secretary). Excused were Kathy Button and Dan Thayer.

MOTION: to accept February's minutes as amended (Denise/Kris), all in favor.

### LIBRARIAN'S REPORT:

Lisa attended the most recent FALCONS meeting, and is now serving as Secretary for the group. Those in attendance had a tour of the new FLLS offices. Later this month Lisa will attend another meeting at FLLS with Linda and Rachel, where ideas for summer activities and performances will be shared.

Auburn's Seymour Library is being audited by the state, and other area libraries may also be targeted. The Board needs to review our policies, and make sure we are up to date on anything the state might require.

The library's Annual Report has been submitted on time. The Rosen Fund has approved a one-year grant of \$10,000 in support of a variety of summer programs offered by Hazard Library, Aurora Library, and the SCCS Literacy Committee.

Book Club and Story Hour continue to be well-attended.

Lisa has not received travel reimbursements for 2014. Amy will work with her to correct this.

### TREASURER'S REPORT:

Amy provided updates on our finances from the past two months. Our Annual Appeal has been quite successful, with over \$6,000 received. Taxes were paid in January, and a grant check from FLCAG deposited. With help from our accountants, we have finally resolved our long-standing Workers' Compensation issue. New York State now acknowledges that we have been overcharged in the past. Reimbursement should be forthcoming. Many thanks to all who worked on this!

Amy has sent information about this year's requested tax increase to Nynette Adams at SCCS, as well as to the state comptroller's office. We expect to coordinate plans with the Aurora Library in the next few weeks.

MOTION: to accept Treasurer's Report (Ron/Kris), all in favor.

### OLD BUSINESS:

The basement has been dry so far this year. At Ron's request, the County Highway Department cleaned out the ditch near the library. Ron also found a water alarm, which he put on the basement floor after giving it a fresh battery. Todd Rafferty suggests that we try larger sump pumps.

MOTION: to approve funding for Todd Rafferty to install a water heater (\$360, estimate), plus the cost of adding a water filter (Kathy/Denise), all in favor. Ron will arrange for the work to be done.

### NEW BUSINESS:

Amy has created some new policy documents, and work continues on researching any others that may be required by the state. Each board member signed a copy of the Conflict of Interest policy. These will be kept on file at the library, and all new members will need to sign one.

MOTION: to approve as amended two new documents; the Hazard Library Association Volunteer Policy, and the Volunteer Application (Kris/Kathy). Passed with 4 in favor, 1 opposed.

Our Annual Meeting has been tentatively scheduled for May 11 at the Friends Meeting House. We still need to recruit some new board members and choose (or draft) a president.

Kris will check with Scott Gross on setting dates for the book sale.

Meeting adjourned at 9:15 p.m.

Next meeting April 27.