

Minutes 9-10-18

Meeting called to order at 7:14 pm.

Present: Nancy Hart, Lisa Semenza, Laura Talcott, Doug Hastings, Ron Buxenbaum, Kathy Button

Absent: Betsy Donald, Kathy Kirk, Rich Harrison

Review August Minutes:

Amendments: It was Peter Dalton who provided tarps, not Larry Buffam.

Laura says she knew she would be attending the meeting, not that she thought she would miss it.

Motion by Kathy Button to accept as amended, second by Doug Hastings, motion carried.

Director's Report (attached below):

- 2019 increase in Polaris fee by about \$100/ year or 2% above current costs
- All FLLS websites are secure
- Privacy Issues:
 - Volunteers should sign a confidentiality agreement that states there will be no sharing or selling of patron information. We will look into drawing up that agreement.
 - Some libraries are experiencing difficulties with people taking pictures of children at Story Hours, and then posting those pictures publically. We can and should develop rules, about picture taking within our library space.
- Story Hour begins next week. Some of us are posting flyers.
- Lisa and Sandy plan to read monthly at SCCS.
- Computers:
 - Difficulty with one computer is prompting us to take a look at upgrading our library computers. This one is expendable but the desk one certainly is not and therefore should be the first to be replaced. This circulation computer is still running on Windows 7.
 - FLLS offers discount computers in the spring, orders to be in by May. We plan to research and order one by then.
 - The other computers could be, and maybe should be, laptops/Chromebooks.

- Lisa presented a flyer from the Moravia Library's fundraising event, which is a barbecue/clambake with donations from a local winery and brewery. This is something to consider as a possible fundraising event for our library.
- Library Meetings:
 - Linda and Lisa will attend the Annual Meeting, paid for by our library
 - Lisa will also attend NYLA this year, as she has not attended in a few years.
 - We are encouraged to go to the Annual Meeting on October 12.

Treasurer's Report

- The final deposits from the book sale are included in this month's budget information.
- Sometimes the petty cash accumulated over a couple of months is deposited at once, but Laura separates and records the amounts for the months they were collected.
- Laura reported that going forward, we will be billed \$100 per month for bookkeeping in addition to a \$40 per month payroll fee. She is going to look into this and gather information about what we get for the bookkeeping fee and whether it is worth continuing these services.
- Ron Buxenbaum moved to accept this report, Kathy Button seconded, all agreed.

Business

- Thank yous
 - We approved the annual thank you gifts for the book sorters: a \$100 gift certificate for Scott Gross, a \$75 Amazon coupon each for Carolyn Littlejohn and Connie Rejman
 - We approved donations to thank the fire department (\$200) and the Meeting House (\$200). This latter represents an increase. Doug moved to donate these amounts, Laura seconded the motion. It carried unanimously.

Post Office and Cellarway projects

- Doug Hastings reported that the work on the basement entryway has stalled following a change in the circumstances of the company with whom we contracted the work. Doug has contacted J.P. Builders to take a look at it, but cautions that this group is very busy.
- The delay in basement entryway plans may be a fortunate turn of events as we can perhaps now figure that into our plans for the Post Office space, in terms of both design and enticement for a builder.

- Doug Hastings will assemble a subcommittee to develop these ideas for the Post Office and the basement entryway. So far, Ron Buxenbaum will join the committee; the hope is that Rich Harrison will sign on too. Doug plans to ask Guy Garnsey and others in the community who might add to the group through their expertise.
 - The subcommittee will develop a full plan. What do we want to do? How do we want to do it, and when? The plan can be phased in, but it will be helpful to have an overall plan.
 - Lisa and Linda will develop a “wish list” of ideas.
- Shrubs near the parking spaces behind the Post Office need to be trimmed or removed. We talked especially about removing the overgrown shrub that stands between the spaces.
- Ron ordered a septic alarm and is waiting to hear from the installers (Kessler’s). Ron will follow up with them.
- Lisa is doing class project to develop a theoretical proposal requiring a community survey. Her proposal will address ideas to improve the library for community use. The few questions we came up with included: “What would you like from the library that you don’t have now?” “What would entice you to use the library more, or at all?” “How accessible do you find the library to be?”

We adjourned at 8:19 pm.

Next meeting: Monday, October 8 at 7 pm.

Respectfully submitted,
Kathleen Button