

Hazard Library Association Board Minutes
Monday, October 8, 2018

Present: Nancy Hart, Rich Harrison, Doug Hastings, Ron Buxenbaum, Betsy Donald, Lisa Semenza. **Absent:** Laura Talcott, Kathy Button

The meeting was brought to order at 7:04 P.M.

On September 10, 2018, Kathy Kirk submitted a letter of resignation from the Library Association Board of Trustees. She will be missed.

Announcements: Thank you to Ron and Doug for removing the shrubs behind the building along with the removal of the satellite dish which was no longer in use.

Doug and Ron will check with Jeff Lampman about removing large branches on the trees by the north side of the library. Currently there are shrubs growing in the gutters because of too much shade. We do not want to cut the trees down as they provide shade for the Summer Outdoor Library Programs. However, if the trees do need to be removed, putting up an awning & possibly a patio were discussed. There is a shrub on the north side of the building that will probably need to be removed as well.

Library Director's Report:

*On September 14, Sandy Groth and Lisa attended the Legislative Breakfast at TCPL. They spoke to Senator Helming and thanked her for continuing to support Library Funding. They were able to have their picture taken with her.

*Story Hour started on Tuesday, September 18. Seven different children attend but not all at the same time.

*On September 19, Lisa and Sandy had a table to promote the Libraries at the Emily Howland Back-to-School Night/Open House and spoke to 48 adults & 51 children. 3 children signed up for Library cards. There was a drawing for library bags and blow-up guitars entered by 21 adults and 47 children.

*On September 27, The Youth Services Advisory Council met at the Seneca Falls Library. Lisa and Sandy toured the library and discussed Summer Reading 2018 and ways to incorporate the theme of " A Universe of Stories" in 2019. (The Space Theme is in honor of the 50th Anniversary of the Moon Landing). The "3 Apples Book Award" (where kids can nominate their favorite books in the fall and vote on them in the spring) was discussed. (Winter is for reading the nominees.) -- Look for the 3 Apples (Book Award) stickers on books in the youth shelves.

*October 2 Sandy and Lisa began planned monthly visits to the EH Pre-K Classes. The book, "Dog's Colorful Day" was read and a copy was given to each child. For future visits, music, finger plays and flannel boards are planned to be used.

*In the evening of October 2, Book Club was held and the book "South Pole Station" by Ashley Shelby was discussed. Suzanne O'Hara joined the group to discuss her experiences in Antarctica with 7 members present.

Items Needing to be discussed:

*The light at the back of the building is not working making the parking area very dark. Doug mentioned that the fixture is on the Post Office side of the building making them responsible for this, however, Doug said that he would look at it and see if it is just a bulb that needs replacing.

*Rich brought up how to address potholes if they develop. Currently the hole on the corner of Route 34B and Poplar Ridge Road needs work. This is a public area so we will need to contact Gary Finch, (or whoever is in that office after the election), so it can be fixed. -- This is a County Road area.

*Kesslers came and installed the alarm in the septic tank during the week of October 1st. Ron said when the alarm goes off, it needs to be shut off in the basement which would need to be unlocked.

*Betsy will check on the chairs that belong to the library and are stored at Dodie Rowlands.

*On Friday, October 12, the FLLS Annual Meeting at the Ithaca Country Club will be held. Are any Board Members going? (Possibly Laura).

*On Tuesday, 10/16, Story Hour will make its annual trip to the firehouse for Fire Prevention Month.

* Linda is preparing the FLCAG grant for funding for 2019 performers for Summer Reading. Some workshops are planned during the summer next year. The grant is due on 10/26.

*From November 8-10, Lisa will be attending the NYLA Conference in Rochester.

Treasurer's Report: Since Laura was absent, (she did email the report), we will be discussing it at the next meeting.

Old Business:

*A Post Office Sub Committee for the building expansion has been established which includes Rich, Doug, Ron, Lisa, and Guy Garnsey. Lisa will ask Linda if she would like to be on the committee as well. We need to have firm ideas for what we envision for the Library and setting goals which can be presented to the architect when we are set for expansion.

*We will wait for Laura before we begin the budget process.

*Staff Evaluations: Betsy and Nancy will do Lisa's and Lisa will do Linda's.

*Although all computers are currently working, we will need to look into replacements.

The Desk Circulation computer would be top priority. All the computers now have Windows 7.

We will look into laptops as they take up much less space. We will need a budget line for them in May.

***New Board Members:** Rich will contact Jeff Edwards to see if he is interested in being a Board Member again. Ron will contact Ken Knight for this as well. Lisa will put information on the website about needing new board members.

The meeting was adjourned at 8:14 P.M.

Respectfully Submitted,
Betsy Donald, Secretary