

Hazard Library Association
Minutes of the Board of Trustees – March 25, 2019

Present: Kathy Button, Ron Buxenbaum, Doug Hastings, Nancy Hart, Laura Talcott, Lisa Semenza

Tax Levy Increase: Do we ask for an increase in the tax levy, or hold at our 2018 request level?

- Doug moved that we maintain our request for the amount we received in 2018, with no increase in funding to be requested. Kathy seconded the motion. Motion carried unanimously.
- Nancy left the meeting at 7:20 pm to go to the school board meeting. She will report on our official decision re tax levy request, and a request that each library be listed separately on the ballot.

Kathy took over running the meeting in Nancy's absence.

Minutes of the February Meeting:

A motion to approve the February minutes as submitted was made by Laura and seconded by Doug. Approval carried.

Library Director's Report:

- Discussion of computer replacement: Laptop vs. Desktop.
 - ✓ Making more space is the main consideration as we replace computers.
 - ✓ Doug moved to replace the circulation computer with the best option, and replace on of the public computers with a laptop. Ron second. Motion passed unanimously.

School Board meeting report – Nancy: The board was in executive session when Nancy arrived. They returned to open meeting and Nancy reported our request. We may not need to be on the ballot if we are not asking for an increase.

Library Director's Report cont.

- Doug suggested replacing the basement light switch with a motion sensor, since it has frequently been left on
- Laura reported that there is nothing at the state level that specifies that volunteers need to have sexual harassment training.
- We will print 30 annual meeting brochures in-house.
- Routine maintenance: Ron will make arrangements for the furnace to be inspected on a yearly basis. Doug said we also need to have the gutters cleaned. We should set up a spread sheet.

Treasurer's Report:

- The final Annual Appeal totalis \$5,410an increase of \$1565 over 2018 at the same time.
- Funds remaining in Nozzolio and Helming funds, designated for construction, is \$32,459.79
- Laura asked what she should report at the Annual Meeting: highlights of the year and thanking the community for support.
- Motion was made by Kathy to accept the Treasurer's report. Ron seconded. Motion carried

Library space project:

- Doug reported on the architects rendering.
- Nancy suggested tabling further discussion/decisions until the May meeting.
- The plans are sufficient to send to the Post Office with a letter of our intent.
- Doug will write a thank you letter to Larry Liberatore. He did not want payment. Laura moved that we give \$100 Lasca gift certificates to Larry and Guy. Ron seconded. Motion passed unanimously. Ron will purchase the gift certificates.

- Doug will report on the expansion plans at the Annual Meeting.

Sale of Chairs: Jackie Dickinson bought all the chairs for \$140.

New Board Members:

- Laura will be taking on the role of Venice Town Board Supervisor as her library board term expires in 2020. She suggested that we consider a paid bookkeeper position. We will discuss this further at a future meeting.
- We are having difficulty finding board members. Guy Garnsey is considering a seat, but wants to review library policies.
- Suggestions for new members: Paula Colton, Connie Rejman.

Annual Meeting: Board members will provide cookies, water, ice tea, Keurig for coffee.

Maintenance: Doug moved that we hire Saxton Electric to replace the light fixture on the porch and install a motion sensor light in the basement. Laura seconded. Motion carried unanimously.

The meeting was adjourned at 8:55 p.m.

Minutes recorded by Lisa Semenza, submitted by Nancy Hart