

Hazard Library Association
Minutes of the Monday, May 13, 2019 Board of Trustees Meeting

Present: Nancy Hart, Laura Talcott, Rich Harrison, Ron Buxenbaum, Doug Hastings, Betsy Donald, Lisa Semenza, Director, and new board members: Connie Rejman, and Patricia Covert. Absent: Kathy Button

The meeting opened at 7:08 p.m. with President, Nancy Hart asking for a motion to accept the Secretary's minutes for March, 2019 which were done by Nancy Hart. With a few minor typos, Rich motioned to approve the amended minutes and Ron seconded. Motion carried.

Nancy welcomed our new members and thanked them for their willingness to serve.

Construction grants and Helming monies are not the same. Looking to the future 2020-2025, for any construction, the State, at this time, will do matching funds.

Sexual Harassment Training - Live sessions are filled up. If anyone has the training elsewhere, send a copy of the certificate to the Hazard Library president's folder.

Lisa gave a check to Laura for transportation for the summer pilot reading/tutoring program which will be held at the school targeting 40 struggling readers from K - 3rd grades. A group will also be coming to Hazard 1 X week during the summer for 7 weeks for a Science Program. Teachers, & bussing costs are now completed. The Outreach Mini Grant paid the rest (\$3,600) for transportation.

Connie Rejman asked about UPK, Head Start, & Kindergarten visiting the library.

Lisa went over the Director's report.

3/21 - 4/11 A series of adult technology programs on Thursday mornings were held at GHA. Attendance was varied, but was well received. We ended up only spending \$50 of the funds allotted due to some presenters refusing the honorariums.

4/3 - Community Read was held at SCCS with Bill Zimpfer, a SCCS teacher, leading the discussion on "Hidden in France" by Simon Jeruchim. 14 attended.

4/8 - The Library Annual Meeting was held with Cathy Mullarney as a guest speaker.

4/9 - The Easter Bunny visited the Story Hour program

4/10 - Sandy and Lisa did their monthly visit to UPK and Head Start classes at SCCS.

4/11 Sandy and Lisa visited Emily Howland for the pre-break week book giveaway. She noted that the students get really excited when they see them coming in and one child said it was "Epic".

4/13-30 "Be Creative at the Library" - Building kits and sticker mosaics were available starting with the school break and going through the end of the month. 7 adults and 14 youth engaged with the activities. Both Cream at the Top and Laurie's each gave the library 3 coupons for free ice cream sundaes to give away in a prize drawing to celebrate the opening of the ice cream stands. There were 63 adults, 4 teens, and 31 children entries.

5/1- DAC Meeting (Director's Advisory Council) discussed the following:

STATE FUNDING - Overall funding has remained flat. Albany has reduced the construction funding.

BED BUG REMEDIATION - FLLS will be getting "hot boxes" for all member libraries which will exterminate bed bugs just in case it is a problem.

SEXUAL HARASSMENT TRAINING - All Board Members need to be trained with Supervisor Level training because we are considered "the bosses".

There will be an online version available to view over the summer (by Oct.) or we could do it as a group if we prefer.

TRUSTEE EDUCATION REQUIREMENT - When new minimum standards go into effect in 2021 there will be a required (reduced) 2 hours/year training.

FLLS ANNUAL MEETING - It is really important that each library get trustees to attend because they are the only ones with voting rights. This year will be the same as in the past (Friday, 10-18 beginning at 9:30 a.m. at Shepherd's Hill Gold Course in Tioga County) but they are looking to make changes to better accommodate schedules in the future.

ADVOCACY DAY - is currently scheduled for 3/17/20. However, it is thought to be too close to the actual vote on the budget and may be more beneficial to move it to the fall. (Friday, 9/13 will be the Advocacy Thank You Breakfast at TCPL for our representatives.

5/1 - Sandy and Lisa did the monthly visit to UPK and Head Start at SCCS.

5/1 - Book Club met with 8 members to discuss "Vinegar Girl" by Anne Tyler and chose the final readings for 2019.

5/2 - Literacy Committee met. We have received the rest of the funding needed to cover transportation for a pilot program for weekly reading tutoring at school. We received an Outreach Mini Grant from FLLS for this with the majority of funding coming from the Tompkins Today and Tomorrow Fund of the Tompkins Community Foundation.

5/9 - Youth Services Advisory Council meeting. Sandy and Lisa hosted the March meeting which was held in Lansing. All aspects of youth programming were discussed, but the focus of this meeting was on Summer Reading.

Upcoming info:

5/15 - 1000 books before kindergarten celebration at Aurora Free Library celebrating all children who have participated thus far. Although Sandy had a grant to fund it, she and Lisa are presenting it together.

5/16 - FALCONS Meeting at FLLS.

5/28 - Linda will be attending Sexual Harassment Training to be held at FLLS.

Treasurer's Report:

Laura noted the funds received from grants. \$250 more was received in March for the annual appeal. There were no major expenditures. Rich asked about a big change from last year to this year in funding in one area. Laura wanted to check her records for additional information before responding. Motion was made by Rich and 2nd by Doug to accept the Treasurer's Report. Carried.

Book Sale: It was decided that we should have regular hours daily. During the week, it will be 10-7 (Monday through Friday) and 9-4 on Saturday and 12-4 on Sunday except the last Saturday which will end at 2. The TCPL Friends of the Library Sale is limiting what they will take. We will have to be careful what we don't sell. Doug asked about extra helpers for cleaning up, boxing, and transporting books. It was exhausting for those who did this last year. We will look into this. It was noted that a man from Locke took a lot of books to burn in his stove last year.

Adds for the sale will go in the SC Tribune (deadline is June 13) and the Rambling Reporter. Sale days will be Saturday, July 27 through Saturday, August 3. Set up will be starting on July 22. We need a flyer if possible to Friends of the Library during their sale. If Lisa can get it done, Doug will deliver it.

Computers: Targeted Funding -- We will be replacing 1 lap top & docking station. Lisa's circulation computer is in need of replacing/updating. Last year the laptops were listed at \$802. All-in-one at \$883. With both it would be about \$2000. Laura motioned to request funding for this definite project for replacing computers through this Helming Targeted Funding grant. Connie 2nd. Carried. Lisa will get current computer pricing.

Annual Meeting Thoughts: Association Libraries are required to have an annual meeting to present an annual report. Betsy sent a thank you letter to Cathy Mullarney for her presentation on El Salvador.

Post Office: Rich noted that the post office letter is ready to be signed. ---All present signed. Doug will contact Guy and Larry to see if they are interested in working on the new plans for the Library/Post Office area.

Saxton Electric: Ron will contact them to replace the porch light fixture & motion sensors for the basement (2 separate areas) as the lights have been left on in the basement at times after people have left.

Flowers: Trudy will take care of flowers on the porch. Everyone agreed they were beautiful last year and thankful for Trudy's generosity.

Meeting Adjourned at 8:31pm

Respectfully Submitted, Betsy Donald, Secretary