

Hazard Library Association Board of Trustees
Minutes of the Meeting of September 9, 2019

The meeting was called to order at 7:08 p.m. by President, Nancy Hart.

Present: Nancy Hart, Connie Rejman, Doug Hastings, Ron Buxenbaum, Laura Talcott, Kathy Button, Pat Covert, Betsy Donald, Lisa Semenza, Guests: Ken Belles, Guy Garnsey Absent: Rich Harrison

Guy spoke to the group about the possibility of using some of the Opendore space (as well as creating more space) to house the library at their facility. He indicated that the benefits of having nine acres which could be used for outdoor activities, parking on the grounds as well as their land across the street, heated rooms, toilets, meeting rooms, kitchenette, elevator, fire alarm system, & sight lighting. They will have a security system in place as well. The current building could be used for the book sale and for storage. He invited us to come down and look at the site as there is someone there on Tuesdays, Thursdays, and Saturdays. There is an Open House scheduled for October 19 when we could also view the premises. There are library grants that could help with construction. It would be too late to submit a plan for this year, but we could look into this for next year if we decide we are interested in this proposal. Guy also invited any who are interested to attend their board meeting on Wednesday, October 2 at 4:30 which is held at Opendore. Nancy thanked Guy for his presentation and further discussion on this proposal will take place.

August Minutes: A motion to approve the minutes as amended was made by Laura and seconded by Connie. Carried.

Library Director's Report:

Summer Reading Program Statistics:

Tues. = Science on the Lawn

Wed. = Ukulele Camp

Thurs. = Workshops in July, Performers in August at Friends Meeting House.

- Tuesdays had the highest number of participants with students from both school-based programs participating and using the library during visits. Adults - 113, Teens - 19, and Children - 318.
- Ukulele Camp had fewer in attendance than the past 2 years and we lost one session due to a combination of weather and illness. 63 items were collected for the King Ferry Food Pantry. We will return to Thursdays in 2020. Adults - 36, Teens - 7, Children - 65.
- Three Workshops (Shadow Puppets, Art, Juggling) were held in July. Attendance: Adults - 22, Teens - 2, Children - 65.
- Thursday performances had limited attendance (Checkers the Inventor, Captain Jack, Jay Stetzer, Science Tellers) in August. Adults - 40, Teens - 3, Children - 143.
- Weekly Ice Cream drawings: Adults - 245, Teens - 49, Children - 386.
- Author visit (Alicia Klepeis): Adults - 9, Teens - 0, Children 24.
- Free books at the book sale: Adults - 6, Teens -2, Children - 57.
- Big Game Day (Kick Off Party) Adults - 13, Teens - 1, Children - 21.

One of our patrons also got us coupons to give out for a free children's meal with the purchase of an adult meal at Texas Roadhouse.

We are now in the process of contacting performers and making arrangements for Summer 2020 (Imagine Your Story -- a Fantasy theme).

Reading Statistics: Still being compiled & will need to wait for students to return to school at Emily Howland to get the complete numbers. People registered: Adults - 33, Teens (7-12) - 12, Children (K-6) - 90 (not including the rest of the population at EH), Children (birth to -Pre-K) - 15.

Sept. 4-7 -ARSL Conference in Vermont. Lisa drove and Sandy accompanied her. Lisa was asking Laura about mileage and if we could ask the Aurora Free Library to help with this expense. Meals were accounted for separately. Laura will contact their treasurer, Deb Hoke.

Upcoming:

Sept. 12 - Youth Services Advisory Committee Meeting.

Sept. 13 - Legislative Appreciation Breakfast at TCPL. Lisa will not be attending. However, if any board member would like to attend, they could register at <https://scrlc.org/events/views/6126>

The Book Lover's Ball to benefit the Aurora Free Library will also be on this night.

Sept. 15 - The September Book Club meeting will be held in conjunction with the Aurora Free Library "Book Lover's Ball". On Sunday afternoon at 2:00, author Bill Castle who wrote "It Was and Was Not So" will be a guest speaker at the Morgan Opera House.

Sept. 17 - First Story Hour will be held for the 2019-2020 year.

Sept. 18 - Back to School Night/Open House at Emily Howland - Captain Jack will be there to read his book and give away books to all students. 40 students will win an autographed copy of his book. This is part of the Rosen Grant (multiple libraries) that also brought us Alicia Klepeis in July.

Sept. 26 - Our new computers will be installed. Eric from FLLS will be here. We have gotten a wireless keyboard and mouse to use with the laptop. The circulation computer also needed to have a new scanner. They will both have Windows 10 operating systems and newly installed Microsoft Word 2019. We are also getting a new receipt printer.

Oct. 9 - Deadline for Sexual Harassment Training. It is now available online at: <http://www.flls.org/hr/> All Board Members need to take the Supervisory Level Training and print out the certificate to keep on file at the library. The training takes about 45 minutes.

Oct. 18 - Annual meeting - We need a board member to go with Linda for voting purposes. Registration information should be coming out soon. Nancy will go with Linda.

Things that need to be discussed now that summer is over:

- Bushes at the end of the sidewalk need to be trimmed. We discussed a possible work day to be scheduled. Laura will be in charge of this. She indicated that she may just do it on her own.
- The stairs, porch and ramp all have cement that needs to be fixed. Doug will look at this.

- Front lawn area - Are we keeping the plants? -- Possibly better to rip out and have it all be grass? Pat would take the sedum if it is taken out. We discussed that they may not be getting enough sun and may need to plant more shade-loving plants there such as hostas.
- The bushes along the parking spots in the back of the building should be trimmed again before winter.
- Is it possible to have an outdoor faucet and hose installed for summer programs?
- Can the railing on the ramp be changed to be able to access the yard directly (via a gate of some kind)?

Doug suggested closing the south steps (by the PO) and only have access to the porch from the north side as the cement/stairs in that area are in good shape. No action on this was taken at this time. We will look into hiring someone in the spring to repair needed areas of the porch, ramp, and stairs. Laura mentioned that she knew someone who can do this type of work, however, we would have to have a mason who is licensed/certified to do this type of work and she did not think he had the proper credentials.

There is a new code for the door as there were so many people who had access to the old code. Check with Nancy or Lisa if you need the code to get into the building when not during open hours.

We adjourned at 8:22 p.m.

Respectfully Submitted,

Betsy Donald, Secretary