

## **Hazard Library Association Board of Trustees Meeting**

Minutes of Monday, April 13, 2020

The meeting was conducted on Zoom due to COVID-19.

Present: Nancy Hart, Patricia Covert, Connie Rejman, Richard Harrison, Laura Talcott (phone)  
Doug Hastings, Rich Harrison, Kathy Button, Betsy Donald, Ron Buxenbaum, Lisa Semenza

Nancy opened the meeting at 7:12 p.m.

Connie noted: She, Scott, and Carolyn want to move the bins from inside the Old Emily Howland. They need the padlock key. Doug said that he would move the bins from the Library porch to the old E. H. and move the inside bin to the outside.

Minutes of the March meeting: A motion was made by Laura and seconded by Connie to accept the minutes. Carried.

### **Library Director's Report:**

March 10: Sandy and Lisa did their Pre-K story time at Emily Howland.

March 17: Open for the last day before closing due to COVID-19. At this time, all due dates have been extended to June 1 across the system (the original date was May 1).

March 31: Story Hour began on Zoom. Lisa opted for this to make it more interactive and not something the children are just watching. She had 2 families on 3/31 and 4/7, but they are 2 of the regulars anyway and they are enjoying it. Chris Shattuck joined us on 4/7 as the "Easter Bunny". We had planned in advance that she would join us that day in person, so we just moved the visit to our online format.

April 1: Book Club was held on Zoom with 11 attendees. The book, "Are We Smart Enough to Know How Smart Animals Are?" was discussed. Lisa was able to share some pictures (and attempted videos) through screen sharing. All will download the "Big Library Read" title ("Funny You Don't Look Autistic" by Michael McCreary) for the Club's May discussion. Overdrive/Libby had unlimited downloads available until 4/13 for the title.

April 9: FLLS started holding weekly Zoom meetings on Thursday mornings to discuss concerns and update everyone on the current status. Lisa attached the notes they sent out following the meeting and will discuss them more in person.

Weekly: Lisa checks in at the Library, checks mail, pays bills/Quickbooks, empties the drop box and wipes all the books off, daily checks on e-mail, touches base with Sandy and Linda, Thursday AM FLLS meeting, Story Hour, Book Club (monthly), Facebook, website. Lisa is keeping track of hours.

Other: Reminder to complete your census. Doug put information on the website about P. O. Box addresses. Lisa will continue to update the website.

Lisa mentioned that there are 2 boxes of books to go to the Old Emily Howland. She also stated that she was holding off on ordering any new books until the Library can open again.

**Treasurer's Report:** Jan. -March- change Rosen Grant 2019-2020. Rosen and other grants will be spent depending on what will happen as time goes by. It was mentioned about paying the performers. A motion was made by Connie and seconded by Betsy to accept the February and March Treasurer's Report. Motion Carried.

We need to make a resolution about full pay for Lisa and Linda. FLLS has made a directive that no employees except the Director can go into the building. Laura asked if Lori Sheils can get unemployment. After a brief discussion, Rich motioned and Pat ended to pay Loris Sheils for services. Doug motioned and Kathy seconded to pay Lisa and Linda. Both motions carried.

Laura will attend the Thursday Webinar about Robert's Rules of Order.

**Annual Meeting/Report:** Lisa will check by email with Sarah to see if putting the annual meeting on hold is a problem. Laura and Lisa will get the annual report together. Lisa will email Laura the information she will need.

**New Board Candidates:** Connie had asked Deb Beyea to be a new candidate for the Board. Ron had asked Bess Simkin as well. A motion was made by Doug and seconded by Kathy to accept these two people as new board members. The motion was carried.

**School Budget Vote:** We will not ask for an increase. We will get our usual \$50,000. The vote is now delayed.

**Opendore Project:** The lawyer is currently very busy with COVID-19. Doug asked Guy for a "ballpark" estimate of the cost of expansion. Doug will forward the email to all. The estimate was \$210/square foot. The shell has to be 2 stories. (First floor - \$450,000, 2nd floor - 3/4 million.) This all depends on what we want inside. Their architect is willing to meet with us when we can all get together again.

**Expectations of Staff during Lockdown:** Lisa has also mentioned what she is currently doing to continue to keep the library activities as normal as possible through Zoom, as well as continuing to pay bills. Ron mentioned that he now has an invoice from Michael Lawrence for the removal of the pine tree branches.

**Announcements:** Since Ron's term as a board member is up, Doug will take over the facility physical concerns. There is a contact folder on the shelf. Ron would still be willing to come up to help open up or do whatever may help. He still wants to be a part of the Opendore Committee and would do this as part of a community member.

Kathy announced that she will contact Michael Ray.

**Next Meeting:** Monday, May 11, at 7:00 p.m. - probably through Zoom again. We will use the same log in. The password & link numbers for the meeting will be the same as the April meeting.

The meeting adjourned at 8:34 p.m. Parting farewell words from Nancy--Stay healthy.

Respectfully Submitted, Betsy Donald, Secretary