

Hazard Library Association
Minutes of Board of Trustees Meeting - August 17, 2020

The meeting was held on Zoom

Present: Nancy Hart, Bess Simkin, Patricia Covert, Deb Beyea, Betsy Donald, Lisa Semenza
Absent: Connie Rejman, Rich Harrison, Laura Talcott, Doug Hastings (Resigned).

The meeting was brought to order by President, Nancy Hart, at 7:07 p.m.

Secretary's Report: Motion was made by Patricia to approve, and 2nd by Deb. Carried.

Treasurer's Report: The May and June reports were approved by email with motions being made for approval at the July meeting. Since Laura was not here, Lisa mentioned that the new computer was ordered through FLLS and should be here soon. Cost was about \$780. A July book order was placed but has not arrived. The August order is already here. Lisa got a new hand sanitizer dispenser (as the other one did not work). Cost about \$30. The insurance bill just arrived (About \$1,000).

Library Director's Report:

* Directors' Meeting with FLLS - Meetings were held on 7/15 and 7/29. Another meeting is planned for 8/19. Still awaiting word on further state-level budget cuts and how that will affect the system.

* Cayuga Connect Meetings - Will meet on 8/31 to see how everyone is doing.

* FALCONS Meeting - 8/20.

* Hazard Open for Browsing - Opened 7/21 (now beginning 4th week) - Also started receiving deliveries of books from other libraries the same week. There is no Out-Of-System ILL any more. Posted rules for social distancing, wearing masks, using hand sanitizer, etc. No problems with folks not following rules. Overall use is down. Some still prefer Porch Pick Up.

Stats: *121 used porch pick-up from 6/16-7/18. (Average of 9 users per day.)

*169 have come to the library from 7/21-8/15. (Average of 14 users per day which includes porch pickup, but most are coming inside.)

*From 3/3-3/17, we had 164 visitors (Average of 23 users per day.)

*Numbers don't count Summer Reading Programs since they were held virtually from Lisa's house (with the exception of some Ukulele Camp sessions.)

*We have had 2 uses of the computer.

All materials continue to be quarantined once they are returned. Recommendations have been increased from 72-96 hours. Ours typically go for a week ("in Sat., out Sat.", etc. However, this is causing confusion as patrons may get notifications that materials have not been returned. We now have a message added into the notification that they are in quarantine.

We continue to operate with reduced hours, but may consider increasing hours in September to include at least one later evening time.

Ongoing Library Events:

* Book Club - Had 12 people August 5 on Zoom. Discussed "The Shipping News" by Annie Proulx.

* Beginning 8/17, we will be getting 2 deliveries of books each week (Monday and Thursday). We can place holds on books from other libraries for anyone, but book club members were especially happy that we could now get books and not have to do digital offerings anymore.

*Anne Frank Tree Committee - Planning a Community Read in place of our October Book Club choosing the book "The Hate U Give" by Angie Thomas. The Committee is asking if the Meeting House could possibly be used for a small group meeting (6 maximum). Bess will check on this.

*Summer Reading - All were held virtually on Tuesdays and Thursdays - Overall live attendance has been small but recordings of all programs are available on our website.

*Some performers provided "live" shows on Zoom - Others provided pre-recorded material. Although Captain Jack recorded his program in the library, it was only available in the recorded version. Lisa sent the Zoom links out each week to families who have participated in the past as well as people known to have children/grandchildren. Some people requested links on Facebook.

*Ukulele Camp - Began Tuesday, 7/14, at 6:00 p.m. on Zoom, with Ukulele pick up offered Friday, 7/17 on the lawn. Tuesday, 8/18 is the last meeting. Learners and Mentors met virtually for lessons. Jim provided videos on the Perform4Purpose website of lessons and music videos.

*For the first 5 meetings, we had 47 adults (average of 9 attendees per meeting.) A grandmother, who lives locally, was able to participate with her granddaughter in Texas through the virtual programs.

*All information about programs and access to the Reading Log is on the website. We have had only one child collect an ice cream coupon and on (8/17) our first person got a prize for Bingo. The EH principal has sent out an e-mail reminder to all elementary families.

*Rosen Grant - (Good until next June)

*Met as a Committee on 7/31 and 8/7 and revamped the grant (which was written to include our second year of "Summer Reading Academy" to provide reading assistance for struggling readers.) It will focus on giving students the technology skills they need to be successful in the hybrid school model. Students were targeted based on teacher feedback from June on who had struggled (not tied to lack of internet access or parent involvement). We did have 2 teachers lined up and they would have utilized our program recordings as part of the program. The EH principal was involved in the planning. It should have occurred the week of 8/17, but the district denied it on 8/13.

*Some of our programming funds have been spent for program materials.

*We still have funds left from the 2019 grant earmarked for the author visit that was supposed to occur at the end of April. That is still on hold.

FLCAG (Arts Grant) - The majority of our planned programs was "a go" in a virtual format. One performer cancelled and some reduced their fees which leaves us with approximately \$660 unspent which will need to be returned or possibly spent on another performer with approval. (These grant funds can only be spent on what has been approved through the grant.)

New Computer - All-in-one has been ordered and paid for along with Microsoft Office Suite. Delivery date is uncertain.

Back-to-School -

*Most schools will be working with a hybrid model of in-school and virtual learning.

*Story Hour - Lisa is not sure when this program will start. She will get the word out that if children aren't attending preschool, we have an alternative. The Aurora Pre-School is not opening.

*There has been buzz around the Directors' Listserv about ways to serve homeschooling families.

Items to Discuss:

* Lisa does not have any updates on Internet providers.

*Septic System - Doug was going to report on this. Deb volunteered to check with Jack Grant to see if he is willing to come and check ours as it was pumped 2 times a year when he did it and now it is pumped quarterly with Kessler's doing it. Lisa will see when the last check was sent to Kessler's. The Septic is to be inspected on 9/5. Connie arranged for this.

*Lori Sheils, our cleaner, has returned to doing some cleaning on the inside of the building (especially dusting and vacuuming.) Lisa and Linda clean the desk and plexiglass shield area regularly.

*Dehumidifier in the basement is not working right. The hose is not draining and the bucket fills up and then it shuts off. The basement is damp.

*Kathy Button will continue to write Thank You post cards for donations. Betsy will take this over. Kathy will contact Betsy.

*Lisa will talk with Linda Ramirez to see if she is interested in becoming a Board Member.

Bess asked how we are doing compared to other libraries for circulation. Lisa reported that we are doing better than some of the other libraries. Nancy said that she is proud of all that our library has accomplished and thinks we are doing a lot! Nancy asked if we could advertise more about being open such as in The Citizen or the SC Tribune. There is no Rambling Reporter, but the Elementary Principal sent a letter about the reading logs and let the school families know that the library is open.

Our next meeting will be September 14 at 7:00 on Zoom.

We adjourned at 8:01 p.m.

Respectfully Submitted, Betsy Donald, Secretary