

**Hazard Library Association Board of Trustees Minutes**  
September 14, 2020

The meeting was held on Zoom.

PRESENT: Nancy Hart, Patricia Covert, Bess Simkin, Connie Rejman, Betsy Donald, Lisa Semenza  
ABSENT: Deb Beyea, Rich Harrison, Laura Talcott

The meeting was brought to order by President, Nancy Hart, at 7:07 p.m.

SECRETARY'S REPORT: A motion was made by Bess Simkin and seconded by Pat Covert to accept the minutes of the August meeting. Motion was carried.

TREASURER'S REPORT: Since Laura was not present, the report was tabled.  
Lisa noted that the insurance was paid and that she had caught up on book purchases. Books for July and August finally came. Lisa noted that the cleaner is back to work 2/month and is continuing to be paid.

LIBRARY DIRECTOR'S REPORT:

\* Lisa requested a vote to extend open library hours on Thursdays which would now be 9-12 noon and 2-7 p.m. Lisa will check with Linda to see if she wants to work on Saturdays until 1 p.m. If not, Lisa is willing to stay on the weeks that she is working. Patricia Covert motioned to extend the hours, Betsy seconded. Motion carried.

\* DIRECTOR'S MEETING WITH FLLS - Met on 8/19 and will meet again on 9/16.  
--All libraries are open for some sort of service. Not all are open for browsing.  
--State funding is being cut by 20%. We will still get our LSSA funding from the state. Some services and staff at FLLS may need to be cut.

CAYUGA CONNECT MEETINGS: Met on 8/31 to see how everyone is doing. All libraries in the county are open for some level of browsing except Auburn. They have the lobby open for people to pick up items.

FALCONS (FINGER LAKES AUTOMATED LIBRARY CONSORTIUM) MEETING -- 8/20 --Polaris cost will go down in 2021 by 3.51% to \$5,700. (About \$200 difference).  
--Our new computer is coming as soon as Lisa can figure out how to get the Microsoft Office Key from TechSoup (Clarity Connect went down on Thursday and Lisa has been having issues with it). FLLS will help with this.

OPEN FOR BROWSING:

--We opened to the public for browsing on 7/21. All has been going well. There are no problems with people following our expectations. There are a few people who ask for "porch pick-up" but most are coming in.  
--We are now getting 2 deliveries of books each week. -- The majority of libraries are now quarantining books for 7 days following feedback from the REALM study that looked at how long the virus was detectable on varieties of materials.  
--There have been a few uses of the computer.  
--The new touch-free hand sanitizer dispenser works really well.

--Since some people have inquired about evening hours, that is why Lisa requested a BOT vote to extend the hours on Thursdays from 5:00 to remaining open until 7:00 p.m. (See above where vote passed.)  
--Rex has deactivated the volunteers' Polaris accounts until they can come to help in the library again.

#### ONGOING LIBRARY EVENTS:

--BOOK CLUB - First Wednesday evening of the month. - 10 people met on Zoom for the September Book Club where the book "Shattered" by Dick Francis was discussed. Book Club will continue to meet on Zoom until further notice.

--The Anne Frank Tree Committee is planning a Community Read to take the place of the October Book Club. The book chosen is "The Hate U Give" by Angie Thomas. The discussions will take place in small socially distanced groups as well as via Zoom, and will take place the week of October 5.

#### SUMMER READING WRAP-UP:

--Access to the Reading Log has been on our website. Only one child collected an ice cream coupon and one for Bingo. The EH Principal has sent out an e-mail reminder to all elementary families in August. We are unable to have the ice cream sundae party this year for students who return their logs. We are unsure what will happen now that school has reopened. One thought is to do a gift certificate to get a book through Scholastic.

#### ROSEN GRANTS;

--The final report for 2019 was submitted on 9/10. There are still funds left earmarked for the author visit that was supposed to occur at the end of April. That is still on hold.

--Not much has been spent out of the 2020 grant with the exception of some books and some programming funds for Summer Reading science program. We were unable to do anything for the "Summer Reading Academy" for struggling readers.

#### BACK TO SCHOOL:

--Most schools will be working with a hybrid model of in-school and virtual learning.

--Lisa is not sure when she will start up Story Hour again. She needs to get the word out that if children aren't attending pre-school we have an alternative. Lisa will contact families.

----In person on the lawn?

----PM alternative? -- virtual from the library if held at a time the Library is closed (possibly between 12-2 or after 5:00). Patricia mentioned that little ones don't do as well later in the day.

#### ITEMS TO DISCUSS:

--Lisa does not have an update on Internet providers.

--The Septic System was inspected on 9/5. Connie updated that Tom Hamilton was the inspector and it did pass, but indicated that it has to be pumped. He said that there was a snake in it. This might indicate there is a gap in it where the snake got in which may be how water may be getting in as well. He waived his fees as a donation to the Library.

--Lisa asked if someone is willing to take on the task of dealing with septic maintenance and arrange for this to be done? The tank is 1,000 gallons. Jack Grant said that he pumped it every 4 months. Since the alarm went off often it has been turned off from March - June this year because we were closed. It was pumped before winter. Nancy said that we should get it pumped. Connie said that she would talk with Tom to see if he has suggestions for a company to contact other than Kesslers.

--Opendore: Guy Garnsey contacted Lisa to see if we had any further discussion regarding any plans. She told him we had a meeting coming up and we would discuss it and get back to him. Connie suggested that we put our thoughts on hold at this time as we are interested, but can't make any major decision as we are pretty busy reopening, etc. Bess said that she would pass the information on to Guy.

BOARD MEMBERS: Both Deb and Bess need a binder. Lisa will contact Doug to see if he has a binder we can pass on. Lisa said that Linda Ramirez has declined to be a Board Member, so we are still looking for more people to join the Board. They would need to be from the Towns of Scipio, Venice, Genoa, or Ledyard. Patricia had a suggestion and will contact Karen and Bill Speck to see if they are interested.

ANNUAL APPEAL: Nancy will write the annual appeal letter and will talk with Kathy about this.

--We will need stamps, large envelopes for the letter and enclosures and small envelope for the donation returns. Kathy got the envelopes at Staples. Lisa will get the stamps and update the mailing list. Betsy will check with Kathy about donation acknowledgements.

BOOK SALE: Connie noted that she and Carolyn would be willing to do a spring Book Sale, but Scott is not so sure. Having the sale at the old Emily Howland Building could be a liability issue along with weather issues that could create problems as well. Connie will check with Brian Dugan to see if it would be possible to have a sale there.

AURORA LIBRARY: The Library is doing an auction on line instead of the Book Lover's Ball this year.

ANNOUNCEMENTS:

-- Book Club is strong online.

--89 people have participated in some kind of virtual program during the summer months.

--Numbers spike up in the summer usually due to programs.

LIBRARY BUSHES: Bess said that Sally mentioned the bushes by the Library need trimming. Bess is willing to look into this and do the trimming. Betsy is willing to help.

NEXT MEETING: At this meeting, the next meeting was set for October 12 and Bess would check to see if we could use the Meeting House where we could spread out and keep social distancing.

HOWEVER, the next meeting has now been changed to OCTOBER 19 at 7:00 p.m. Lisa will let us know if it will be at the Meeting House or on Zoom.

The meeting was adjourned at 8:17 p.m.

Respectfully Submitted,  
Betsy Donald, Secretary