

## Hazard Library Association Board of Trustees Meeting

Monday, August 9, 2021

The meeting was held on the library lawn.

**PRESENT:** Connie Rejman, Sandra Chandler, Deb Beyea, Patricia Covert, Beth Frazier, Sonjia Turner, and Lisa Semenza.

**ABSENT:** Bess Simkin

President, Connie Rejman called the meeting to order at 6:45 P.M.

**SECRETARY'S REPORT:** A motion was made by Beth and seconded by Sandra to accept the secretary's report. Carried.

**TREASURER'S REPORT:** The '\$100 of petty cash/-cash on hand' listed on the balance sheet does not exist. \$20.50 is the amount Lisa has to start with. Patricia will adjust the cash-on hand on the balance sheet to reflect this. Lisa will look into a line item, of 137.50 that is listed as an asset. For profit and losses on expense line for miscellaneous, supplies Patricia entered the \$1,000 for visa bill that covered the expenses for summer programs. It was necessary to enter this because it is on the bank statement. CD#877 now has zero. It came due in July and was transferred to a money market account. The profit and loss line item from uncategorized income from credit card payments from FLLS is \$33.40 for this quarter. A motion was made by Sandra and seconded by Deb to accept the Treasurer's Report. Carried.

### **LIBRARY DIRECTOR'S REPORT:**

**July 13–** *We kicked off our Science on the Lawn series. These are pairing fun, hands-on science related experiments and activities with an animal theme for the week. Four of the weeks the school-based camps are attending at 11:00. This will bring an extra 48 children overall plus 2 teachers each week. Over the course of the first 4 weeks we have had 60 children and 38 adults attend (average of 15 children and 9 adults each week).*

**July 15–** *Our first week of Ukulele Camp was delayed to 7/22. We have had 42 children, 8 teens, and 29 adults attend (average of 14 children, 3 teens, and 9 adults each week). We will make-up for the missed session on 8/11 and hold our "concert" on 8/12 at 10:00. This will be a fundraiser for the King Ferry Food Pantry (monetary donations and donations of granola bars are requested). The public is invited. It will be held on the lawn.*

**July 20 & Aug 3 –** *We had our first desk volunteers back in to cover a couple of hours each of those days.*

**Aug 4 –** *Book club meeting held at Diana Osterhoudt's house to discuss "The Dutch House" by Anne Patchett. There were 9 people in attendance.*

**Overall attendance has been increasing during the warmer months. We had 96 more people come in July than in June (not counting the people who were there for programs) with an increase of 225 more items being checked out. Some people have returned that we haven't seen in a while and program attendees consistently come in to check out items as well.**

**ILL numbers are staying fairly consistent both for how many we borrow and how many we send out.**

### **Upcoming**

**Aug 7** – In-person meetings with the Health Care Navigator (Pat Marren – from CAP) have been delayed due to lack of response from the community. He will be available the first Sat of each month from 10-1 if we need him.

**Aug 12** – Ukulele Camp Concert – all are invited – out on the lawn – bring along a lawn chair and food pantry donation

**Aug 19** – Visit from Captain Jack – Use of the outside space at the Meeting House has been requested.

### **ITEMS for DISCUSSION:**

**HERO ACT:** A motion was made by Sonjia and seconded by Patricia to officially approve the HERO Act. Carried.

**CANCELLATION of CREDIT CARD/OPENING a DEBIT CARD ACCOUNT:** Patricia will inquire at Cayuga Lake National Bank about opening a Debit Card account to replace the Groton Bank Credit Card.

**HIRING NEW CLEANER:** Jessica Brown is interested and is she able to start next week.

**PORCH STATUS:** Sandra is collecting information and estimates from Gary Denman and Turner Masonry. Lisa will work to locate a Spring of 2019 correspondence regarding the \$14,000 in Helming funds, and, also Nozzolio funds that have not yet been spent and can be used towards the porch and basement entry.

**FILE CABINETS:** Lisa and Patricia will work to file financial documents in the new cabinets.

**COUNTY LEGISLATURE PROJECT:** There is possible funding from the county legislature. We considered if we have a project we'd like to submit.

**OLD BUSINESS:** NA

**NEW BUSINESS:**

**BOOKSALE:** We brought in \$8,236.30 from the sale of books this year. In previous years the Booksale has made \$4,000. The last of the books will be transported to the Ithaca Friends of the Library this week.

**NRD MEDIA LLC:** We spoke with Nate Devita of NRD Media LLC via speaker phone. He is an online bookseller, who is hoping to partner with library book sales. The goal is for the library to make more money on the 2-3% of our Booksale books that Nate would then sell through Amazon. The library and NRD Media LLC would split the profit after Amazon takes their cut, which Nate explains using the example of a \$25 book, where Amazon gets \$10.00 and the library gets \$7.50 and NRD Media LLC gets the other \$7.50. We asked Nate to send us a spread sheet with isbn #s and projected price date listed. We also want to talk with the libraries he has also begun talking with.

**AUBURN ROTARY:** The Auburn Rotary selected 20 boxes of books to ship to Africa.

**DONATION TO FIREHOUSE:** We agreed for Patricia to double the amount from previous year.

**ANNOUNCEMENTS:** NA

**NEXT MEETING:** Monday, September 13, 2021.

The meeting was adjourned at 8:13pm.

Respectfully submitted,

Sonjia Turner