

## **Hazard Library Association Board of Trustees Meeting**

Monday, September 13, 2021

**PRESENT:** Sandra Chandler, Patricia Covert, Connie Rejman, Bess Simkin, and Lisa Semenza.

**ABSENT:** Deb Beyea, Beth Frazier, and Sonjia Turner

The meeting began on the library lawn at 6:30 PM to discuss landscaping and masonry needs. Members then moved to Opendore for the remainder of the meeting time.

**SECRETARY'S REPORT:** A motion was made by Patricia and seconded by Sandra to accept the minutes of the August meeting. Carried.

### **TREASURER'S REPORT:**

- One CD is coming due on 10/1/21. Sandra moved that we move the money into the Money Market account due to interest rates being higher than for the CD. Patricia seconded this motion. Carried.
- The amount of available cash in petty cash was discussed. It is listed in QuickBooks as \$100 but Lisa has never had this money in hand and no longer uses any cash for purchases. The amount in the petty cash envelope at the beginning of each month is \$20.50 and is used to make change within the library.
- Patricia talked to Lynn Bowen at Cayuga Lake National Bank regarding credit cards. They do not offer credit cards but we could get a debit card (.20 charge/transaction). This will only be used for emergency spending. Patricia is listed as the "owner" and Lisa is the "user".
- QuickBooks has increased the fee for our current "basic" plan by \$10/month however Lisa has submitted our tax exempt information and some past tax payments were reimbursed.
- A motion was made by Sandra and seconded by Bess to accept the Treasurer's Report. Carried.

### **LIBRARY DIRECTOR'S REPORT:**

*August 12*– We had our Ukulele Camp concert. We were able to collect donations of \$480 and 16 boxes of granola bars for the King Ferry Food Pantry.

*August 17* – Our last Science on the Lawn was held. Our outdoor programs were very successful this year.

*August 19 and 26* – Captain Jack visited on 8/19 with the program held at the Meeting House. Due to only one family able to attend due to the flooding from Hurricane Fred he offered to return on 8/26. This was held on the lawn and had great attendance.

*August 19* – Sometime between 8/17 and 8/19 the basement flooded. The aftermath was discovered on 8/19. It has now been cleaned up and reorganized. Still awaiting Malcolm Underwood to return to complete work on the furnace (he checked it on 8/24).

*August 26* – FALCONS meeting (I missed it due to Captain Jack visit). The libraries are revisiting some of the parameters for “One Card” use.

*August 23* – Jessica Brown began as our cleaner.

*Sept 1* – Book Club met at the Meeting House with 8 members present to discuss “The Shape Shifter” by Tony Hillerman. October will be a Community Read month. We have permission from Opendore to use the space for Book Club as well as Board Meetings.

*Sept 8* – Director’s meeting with Sarah

### **Upcoming**

*Sept 14* – I am attending a webinar through FLLS and the Alzheimer’s Association on the warning signs of Alzheimer’s. I will share the information with you.

*Sept ?* – Sandy and I are working to schedule a day to do Story Time with the pre-k classes at EH.

*Sept 23* – Heidi Eckerson (the new Member Services Librarian at FLLS) will be visiting. She is taking time to visit each library.

*Sept 21* – Story Hour to begin

### **OLD BUSINESS:**

- We will use Nozzolio/Helming funds to cover the cost of upcoming projects.
- We could ask the legislature for funds to cover an architect. We should investigate the costs for building Opendore from Guy Garnsey and Larry Bell. Patricia will contact Larry Liberatore for architectural services.

### **NEW BUSINESS:**

**FLLS “Free Direct Access Plan”** – Patricia moved to accept this plan and Sandra seconded. Carried.

**Masonry** – Gary Denman is available to do this project in the spring. Sandra will ask about the possibility of putting an opening and gate in the railing for direct access to the yard. Bess would like to see the same finish as is on the side and back of the building used in the front. Connie moved and Patricia seconded to hire Gary to do the work. Carried.

**Landscaping** – Christin Chandler has sent a proposal to begin with fall clean up and follow up with a second phase for planting. Patricia moved and Bess seconded that we proceed with

the phase one clean up.

**ANNOUNCEMENTS: NA**

**NEXT MEETING:** Due to Columbus Day on our usual meeting date the meeting will be moved to Tuesday 10/12/21 at 6:30 PM to be held at Opendore. Patricia will be having knee surgery on 10/4 so will be unable to attend in person so will access the meeting via Zoom.

The meeting was adjourned at 8:20 pm.

Respectfully submitted,

Lisa Semenza