

Hazard Library Association Board of Trustees Meeting

Tuesday, October 12, 2021

PRESENT: Sandra Chandler, Beth Frazier, Connie Rejman, Bess Simkin, and Lisa Semenza. Pat Berry joined as a new member. Patricia Covert joined on Zoom.

ABSENT: Deb Beyea and Sonjia Turner. Deb should be provided with the Zoom link for future meetings.

The meeting was held at Opendore and began at 6:30 PM.

Pat Berry was introduced as our newest board member. She has served on the Hazard Library board in the past and is currently employed at the Groton Library. Board members introduced themselves to her as well.

SECRETARY'S REPORT: A motion was made by Patricia and seconded by Sandra to accept the minutes of the September meeting. Carried.

TREASURER'S REPORT:

- Patricia converted a CD worth \$32,923.42 to our Money Market account on 10/6/21 as discussed at the September meeting. The interest rates are higher in the Money Market. We now only have 2 active CDs.
- Negative amounts were noted in the *Profit and Loss* report. Patricia said these are reported in this way due to differences in our income on a monthly basis vs our expenditures.
- In September we received \$499 in CARES Act Reimbursement. This will be put toward an air purifier for the library.
- The amount of cash on hand for petty cash has been adjusted to \$25.

LIBRARY DIRECTOR'S REPORT:

September 21– *We started Story Hour out on the lawn. We had 4 adults and 6 children in attendance and there are new families who have not been regular library users in the past. We think old flyers are still hanging up in the community and they got information off of those. We are back to meeting at 9:30 AM.*

September 23 – *Herrtronic did our yearly fire extinguisher inspection. We passed.*

September 23 – *Summer Reading survey of statistics was submitted. This was a very successful and busy summer.*

September 23 – *Heidi Eckerson (the new Member Services Librarian at FLLS) visited.*

September 27 – *Our cleaner changed to Denise Thompson. She is a colleague of Jessica Brown. She used a leaf blower to clean the pine needles off the ramp with great success.*

September 28 – We added another new family to Story Hour although one family did not return. We have another family who has not yet been able to begin.

September 30 – Rosen Grant 2020 final report was submitted. We still have approximately \$2400 in reserve from this to cover the cost of an author visit and books.

October 3 – Christin Chandler did phase one clean up at the library. All the bushes and plants in the front of the library were removed and the pine tree was trimmed.

October 5 – No one came to Story Hour due to earlier rain although I did set up on the porch. I spoke with Jackie Dickinson and she is looking into the availability of holding indoor Story Hour at the firehouse (for better social distancing). We are also hoping to have a visit to the firehouse for fire prevention some time this month.

October 5 – Sandy and I were able to do our first Story Time visit to the UPK and Head Start classes. We were in-person.

October 6 – Book Club met to discuss “All the Real Indians Died Off” as part of the Community Read (coordinated by Anne Frank Tree Committee). We also met at Opendore. We had 7 people in attendance with some members planning to join other small groups elsewhere.

Upcoming

October 14 – Saxton is coming to look at our porch lighting.

- The lights over the ramp and stairs (north end) are not working and the light in the back may not be working as well. I am not sure if the sensors aren't working, if they are turned off, or if the lightbulbs need replacing.
- The fixture outside the library door was never replaced and is still a bare bulb. We would like that replaced as discussed a few years ago.
- One of the fluorescent fixtures in the basement is not working. We changed the lightbulbs to no avail.

October 15 – FLLS Annual Meeting (to be held on Zoom from 10-11). Connie and Patricia said they could attend. **At tonight's board meeting Patricia reported she will be unable to attend the meeting after all due to a conflict.**

October 21 - 23 – I registered to attend the ARSL Conference in the virtual format. Recordings can be accessed after the conference as well.

October 23 – We are completing “The Great Give Back” to take donations for King Ferry Food Pantry. They have asked for some specific Thanksgiving food items or monetary donations. This is a statewide library initiative.

October 30 – We will offer Halloween bags (these can be colored) along with candy and books. We will have a Halloween themed Story Hour on 10/26 with costumes.

Items to Discuss

- *Painting – porch, doorway (inside and out), bathroom (also new bathroom tiles?) – Sandra will come to look at what needs to be done and may have some paint she can use.*
- The debit card has arrived
- *Veteran’s Day – close for holiday or do something special? Suggestions? It was decided that since FLLS is closed that day and it is a federal holiday to close the library. No programs have been planned this year.*
- *Air purifier – I am investigating options for purchase*
- *We will be getting a donation from Sabra Richards (a summer patron) that she wants to see go toward children’s programing. I am inclined to use it for summer reading activities.*

Lisa reported that Christin Chandler has done phase 1 of the landscaping cleanup. Connie moved and Bess seconded to add cleaning out the gutters to the work currently being done. This was approved. Lisa will contact Christin to arrange for this.

OLD BUSINESS: A discussion of the porch lighting concerns took place during the Director’s Report

NEW BUSINESS: NA

ANNOUNCEMENTS: NA

NEXT MEETING: The next meeting will be held on Monday, Nov 8 at 6:30 PM at Opendore.

The meeting was adjourned at 7:45 pm.

Respectfully submitted,

Lisa Semenza