

## **Hazard Library Association Board of Trustees Meeting**

Monday, January 17, 2022

The meeting was held on Zoom.

**PRESENT:** Connie Rejman, Bess Simkin, Pat Berry, Patricia Covert, Sonjia Turner, and Lisa Semenza.

**ABSENT:** Deb Beyea, Beth Frazier, and Sandra Chandler

President, Connie Rejman called the meeting to order at 7:13 pm.

**SECRETARY'S REPORT:** A motion was made by Pat and seconded by Patricia to accept the secretary's report. Carried.

**TREASURER'S REPORT:** The \$500 discrepancy from the November Treasurer's Report balanced out. A motion was made by Connie and seconded by Pat to accept November's Treasurer's Report. Carried. The accounts are in good shape. We received \$10,000 from the Annual Appeal, and a deposit of \$50,000 was made from the school district. The 2020 taxes have been filed and a donation for the 2021 use of the Opendore was made. A motion was made by Pat and seconded by Connie to accept the December Treasurer's Report. Carried.

### **LIBRARY DIRECTOR'S REPORT:**

#### **Library Director's Report**

(Lisa Semenza)

January 17, 2022

**December 14** – Finger Lakes Member Support Group meeting held on Zoom

**December 15** – Sarah held the monthly Directors Meeting on Zoom.

**December 16** – Cayuga Connect Meeting – Cayuga County Librarians met on Zoom. We discussed our loaning policies and want to make sure we are on a common schedule. We will discuss advocacy at our next meeting TBD.

**December 21**– Sandy and I did our monthly story time visit to the UPK class. Head Start was in quarantine. We did a Santa theme. We were able to be in-person. Not sure if we can in January.

**December 25 and January 1** – Closed for Christmas and New Year holidays.

**January 4** – Story Hour attendees have opted to continue in person.

**January 4** – FLLS Social Justice Book Club met on Zoom to discuss “The 57 Bus” by Dashka Slater. We meet quarterly.

**January 5** – Book Club met on Zoom to discuss “The Vanishing Half” by Brit Bennett. We had 12 in attendance. Janet Reohr offered to lead the discussion.

**January 11** - Finger Lakes Member Support Group meeting held on Zoom. Annual reports will need to be completed by

**January 13** – Had a virtual meeting with Aurora Library and SCCS teachers to discuss “I Love to Read Month” in February. Rosen 2020 will be funding an author visit. We will meet again on 1/25 to finalize some of the plans.

### **Upcoming**

**January 20** – Strategic Planning webinar. I will plan to log in from library or watch later if busy.

**January 25** – Meeting with Sandy, Elaine, and Debbie Patrick to discuss how to proceed with partnership with Food Pantry as Elaine “retires” from working the book giveaways. This will help guide our application for new Rosen Grant which typically funds this.

**February 8** – Finally rescheduling author visit with Sandra Markle. She was supposed to visit EH in April 2020. She will do 3 Zoom presentations to various grade level groupings throughout the day and includes Science experiments. This is being funded by Rosen 2020 and they let us carry the funds over until we could do it. Part “I Love to Read” month activities in February.

### **Items to Discuss**

- Approve salaries and budget for 2022.
- **What did we decide about school district funding? I don't have it written down on last month's notes. Increase or remain the same? This may depend on whether we receive Metcalf Foundation funding this year.**
- Don't forget to either watch the NYS Sexual Harassment training videos at <https://www.flls.org/hr/> or send me a copy of a certificate you may have received for doing the training elsewhere. It needs to be done each year. You should watch all 3 videos which includes the one for “supervisors”.

### **ITEMS for DISCUSSION:**

**SALARY INCREASE:** Linda and Lisa will each receive a 3% salary increase effective January 2022. A motion was made by Connie to approve the above increase in salary and seconded by Pat. Carried.

**2022 BUDGET:** We increased the book expense to \$7,000 and added a line for Covid related supplies totaling \$300. In addition, Patricia made a motion for a 5% increase of the \$50,000 we receive from the school district and seconded by Bess. Carried. A motion was made by Sonjia and seconded by Connie to approve the preliminary 2022 BUDGET Carried.

**OLD BUSINESS:** NA

**NEW BUSINESS:** Library board members and staff will meet with Larry Liberatore on

Wednesday, January 26 over Zoom to share ideas of what we want in a library. He will use this input to inform his drawings.

**ANNOUNCEMENTS:** Book donations are on hold until April. The bin for books has been moved inside.

**NEXT MEETING:** Monday, February 14, 2022.

The meeting was adjourned at 8:20pm.

Respectfully submitted,

Sonjia Turner