

Hazard Library Association Board of Trustees Meeting

Monday, August 15, 2022

The meeting was held at Opendore.

PRESENT: Nancy Hart, Pat Berry, Betsy Donald, Patricia Covert (zoomed in), Connie Rejman, Bess Simkin, Sonjia Turner, and Lisa Semenza.

ABSENT: Sandra Chandler.

President, Nancy Hart called the meeting to order at 6:44 P.M.

SECRETARY'S REPORT: A motion was made by Pat and seconded by Betsy to accept the minutes. Carried.

TREASURER'S REPORT:

- There are higher expenses from the account for payroll for Karen and Nancy.
- Balance sheet reflects a \$13,633 loss in the mutual fund from \$87,221 in January 2022 to current balance of \$ 73,588.
- We are continuing to receive money from annual appeal.

A motion was made by Connie and seconded by Sonjia to accept the treasurer's report. Carried.

LIBRARY DIRECTOR'S REPORT:

Library Director's Report

(Lisa Semenza)

August 15, 2022

***July 21** – Received an email from Rex. Starting in 2023 we will need to start paying for part of our internet connection. 73% has been covered by erate and FLLS has covered the rest. It looks like we would have to pay \$324 next year.*

***July 23** – Books moved from old EH to the firehouse.*

***July 24-29** – Set up week for book sale.*

***July 25** – Sarah emailed that NY has a new sexual harassment 800 hotline number. This will need to be added to our sexual harassment policy.*

***July 27** – Out of System Interlibrary Loan is back! We can now place holds again for books the system does not own. This is through World Cat.*

July 29 – Rex replaced our Meraki router. All the libraries that have them got new and improved versions. It has increased the speed of our internet.

July 29 – I participated in the Zoom meet up with librarians from the US and Kenya and presented on our collaborations with the school, food pantry, AFL, Opendore, and Friends Meeting. The 3 US libraries were all considered “small” but we had a small, medium, and large library represented. It was very interesting to hear what the librarians in Kenya were doing. I emailed out a link to the meeting recording.

July 30-Aug 13 – book sale weeks. Connie can elaborate on details and success.

August 1 – We had a meeting with Opendore representatives.

- Hazard is represented by Lisa, Nancy, Connie, Patricia
- Opendore is represented by Guy Garnsey, Jackie Dickinson, Andy Simkin
- Patricia has contacted Crawford and Stearns to set up a meeting RE architectural services.
- Lisa has contacted Stephanie “Cole” Adams RE legal services. Her agency will be getting back to us shortly with a proposal for fees.
- Sarah has heard some news RE our charter. On 8/11 they emailed to ask who our officers were so that a draft of our petition and resolution can be emailed and approved. (I forwarded Sarah’s email to you all to see)
- We need to work out our agreement for shared space with Opendore. It is suggested we make contact with the Towns and school district RE our proposed project.
- We will meet again on Wed 9/21 at 7:00 PM.

August 3 – Southern Cayuga Book Club met at Opendore to discuss “The Guest List” by Lucy Foley with 10 members present.

August 5 – Lisa attended Zoom meeting with Opendore representatives RE planning their event on Sat 9/17.

- This will include a Harriet Tubman Impersonator, a guest speaker from the National Portrait Museum, and quilt exhibit with one commissioned in honor of Harriet Tubman and one from a western state that commemorates Women’s Suffrage. There will be refreshments and museum tours.
- The Library will have books available to check out as well as books to give to children who attend. A craft idea will also be available.
- Next meeting on Fri 8/19 at 4:00 PM

August 8 – Lisa met with Debbie Patrick and Linda Ramirez from the King Ferry Food Pantry to discuss some updating and revision to the giveaway procedures. Hazard and Aurora will increase their coordination in planning what to give with bags tailored more to meet the needs of the individual families involved. Debbie has gathered updated demographic information along with each family’s desires for participation. A general plan of themes for the year was set.

Upcoming

August 16 – *Final day of Science on the Lawn.*

August 17 – *Assistance needed to help move books from firehouse to Ithaca. Meet at 9:00 AM to load vehicles to be at Friends of TCPL building on Esty St by 10:30.*

August 17 – *Director Meeting with Sarah.*

August 18– Ukulele Camp Concert 10:00 AM on the lawn. Donations of cash or canned peaches/pineapple are requested to benefit KFFP. All are invited and encouraged to attend. We are in the beginning stages of arranging for a Ukulele Club at EH in the fall.

August 18 – I will be missing the FALCONS meeting because of the concert.

August 23 and 25 – working on planning “Big Game Day” since formal programs are over. We will also begin working on getting final statistics for how much kids have read this summer.

ITEMS for DISCUSSION:

MASONRY UPDATE: We will follow up with Gary Denman to see if he is still able to do the masonry work.

HAZARD LIBRARY BOOKSALE COORDINATOR: Nancy volunteered to be the new coordinator. Betsy and Pat volunteered to assist, and Connie will be available as a consultant.

OLD BUSINESS:

BOOK SALE:

- The book sale was a huge success with profits totaling \$8,666.
- Rotary picked up books for children in Africa and helped transport remaining books to Friends of the Library Book Sale in Ithaca.
- The new owner of the Sherwood school, Dr. Colloca said we can continue to use the south room.

OPENDORE BUILD:

- Charter Change: Progress. On August 11 Sarah received a request for our officers’ contact information so the state can email and approve the draft of our petition and resolution.
- Legal Counsel: Lisa emailed the law office of Stephanie Adams office (LOSA). They requested a list of where we are in the process. We are working with Klara Franks and have received a proposed letter of rights for legal services and a proposed letter of engagement.

- Architect: Patricia talked with Beth Stearns of Crawford & Stearns. She is the chief architect for Opendore and has worked with many libraries. Patricia let her know we are looking into other architects for comparison. Beth will set up a Zoom meeting with Hazard Library, Opendore, and Crawford & Stearns before the end of September. Patricia will contact Larry Liberatore to see if he would be willing to guide us through the process of acquiring and working with an architect.
- Funding: We discussed potential sources of funding for legal counsel and architectural fees including Assemblyman John Lemonde's office and foundations including Emerson, French and Metcalf.

NEW BUSINESS:

MASKING POLICY: A motion was made by Pat and seconded by Betsy to change the masking policy to optional.

OPEN MEETINGS: We will revisit policy changes to meeting via Zoom next month.

ANNOUNCEMENTS: NA

NEXT MEETING: Monday, September 12, 2022.

The meeting was adjourned at 8:39 pm.

Respectfully submitted,

Sonjia Turner