

**Hazard Library Association Meeting
Via Zoom
October 13, 2022**

PRESENT: Nancy Hart, Pat Berry, Connie Rejman, Bess Simkin, Patricia Covert, Lisa Semenza, Betsy Donald

President, Nancy Hart, opened the meeting at 7:06 p.m.

SECRETARY'S REPORT: Pat motioned to accept the September secretary's report and Connie seconded. Carried.

TREASURER'S REPORT: Patricia reported that a CD matures in November. Board agreed to renew it. Pat asked about the donations to Opendore for our use of the building. Previous minutes and Quick Books will be checked to see what has been done. Connie moved and Pat seconded to pay \$250 to the Poplar Ridge Firehouse for the use of the building for our annual Book Sale. Carried.

A motion was made by Betsy and seconded by Connie to approve the Treasurer's Report. Carried.

LIBRARY DIRECTOR'S REPORT:

* September 13: First Story Hour. 6 families are participating. Another family should be returning soon for a possible 9 children.

* September 15: Fire extinguishers were inspected

* September 16: Webinar on Open Meetings Law: - Nancy and Lisa attended.

* September 17: Harriet Tubman event at Opendore. This included a Harriet Tubman Impersonator, a guest speaker from the National Portrait Museum, and quilt exhibits with one commissioned in honor of Harriet Tubman accompanied by the creator, and one from Missouri that commemorates Women's Suffrage. There were refreshments and museum tours. The Library had books available to check out and gave books to children who attended. Everyone enjoyed making pictures of the Big Dipper using glow-in-the-dark stars.

* September 21: Opendore Committee Meeting.

- Working to finalize the MOU. We are represented by Stephanie "Cole" Adams and she will contact Andrew Simkin who represents Opendore.
- On 10/5 Guy reported "NYS Historic Preservation Office/SHPO has given approval (no adverse effects) of addition concept".
- On 10/6 Nancy, Connie, and Patricia met with Cole and Klara to discuss possible ownership arrangements.

* September 30: An Ice Cream Sundae party was held at Emily Howland. 52 students who had participated in the summer reading activities were acknowledged.

* October 5: Jim VanArsdale (Perform 4 Purpose) has approached Lisa about starting a Ukulele Club at Emily Howland. Jim and Lisa met with the elementary music teacher, Ricky Gessler, to start a discussion.

* October 6: Sandy and Lisa had their first Story Time with the EH UPK classes.

* October 9: Robert Mrazek, author of the September Book Club Book, “The Indomitable Florence Finch” will have an author talk at Morgan Opera House. This is held in conjunction with the Book Lover’s Ball. This talk takes the place of our usual book club meeting along with the opportunity to participate in an event in the High School auditorium on October 20. (Truth Tellers - a documentary film chronicling the lives of courageous Americans who fight for peace and racial equity - a virtual discussion with the Director, Robert Shetterly, will follow the film).

* October 12: Opendore Meeting.

* Through October 22: The Library is participating in a statewide initiative “The Great Give Back”. We are collecting pie filling to be donated to the food pantry.

Emily Howland was inducted into the Women’s Hall of Fame. Her induction was about 3 hours into the ceremony.

Food Pantry: Through the Rosen Grant, books will now be targeted to individual families (about 32 at the present time). Families can opt in or out of the program with bags prepared once a month. Since there are many Latinx families, books will be available in English and Spanish.

UPCOMING:

* October 14 - FLLS Annual Meeting (10:00 am on Zoom). Nancy and Patricia will attend.

* October 27: Webinar RE “Roberts Rules of Order” (5:00 pm)

* October 27 - November 8 - Karen will be out of town.

* October 29: Trick or Treating at the Library

THINGS TO DISCUSS:

* BANK: We need to have Nancy be able to sign checks and take Connie off the checking account as a signer. Patricia will call the bank to check to see what is needed.

* Karen’s Performance Review: A motion was made by Connie and seconded by Patricia to increase Karen’s salary by \$.50/hour now to \$16.50 retroactive to her 90 day review. Karen started working June 1.

* We need to review our By-Laws this year. It should be done on a regular basis to make sure everything reflects our current situation. A job description for “Vice President” needs to be added. The committee to look into this will be Nancy, Pat, and Connie.

* Masonry: Sandra said she called Gary Denman and has not received a response. Pat said she would check with her husband to see who else does this type of work in our area.

* Landscaping: Should we wait until Spring or do some Fall cleanup? Connie, Betsy, and Nancy will check to see if anyone else would want to help — dig out, throw out etc.

OLD BUSINESS:

* Opendore building - Stephanie asked that we as a Board approve signing of MOU Memo of Understanding. Patricia moved to accept the MOU created by our attorney to use as a discussion guide with Opendore regarding our library expansion at Opendore. Bess seconded. Carried. Nancy will sign.

* State of the Charter: Sarah talked with her liaison. We can still do the application even if the change has not been approved yet.

* Since another library is also planning a building project, we probably won't be getting as high a percentage as we had originally hoped for. If building in the Fall of 2024, monies would be available in June. It was discussed that a possible long-term lease would be a better option instead of owning our portion of the building. Andy did not want to be responsible for maintaining the library area. There are lots of questions to work out.

* Insurance: We will need insurance regardless of whether we own or lease. If we went with a single contractor, we would be our own entity and have more leeway.

NEW BUSINESS;

* Fundraising: It was suggested that we have one appeal letter for both the annual appeal and the capital project. The thinking is to have 2 lined - one for each. May want to include some history of needing more space. A jug could also be at the Library for donations toward the Capital Fund. We also need to think of incentives for donors such as names on the wall of recognition, a brick on the fireplace, etc. Meeting times will need to be set up to discuss these incentives.

* Lisa's Evaluation: Nancy and Patricia will do this. Lisa will email the forms to both of them.

* Board Update: Sandra does not feel she has the time to continue as a Board Member. We will need to have another Board member, so we need to all be thinking of a community member who would be good to invite to join the Board.

* Furnace Maintenance: Who will be doing this? Malcolm Underwood or check with Phil Collins. We get our fuel from E & V Energy Corp. and will check to see if they also do furnace

checkups and maintenance. Lisa will call Malcolm and Phil. Phil will also be asked to have a path maintained to the Bilco doors when plowing snow. Lisa will also call about the Septic.

NEXT MEETING: NOVEMBER 14 AT 6:30 PM AT OPENDORE. Zoom will be available.

Adjourned: 8:27 pm

Respectfully Submitted,

Betsy Donald, Acting Secretary