

## **Hazard Library Association Board of Trustees Meeting**

Monday, June, 12, 2023

The meeting was held at Opendore.

**PRESENT:** Nancy Hart, Pat Berry, Patricia Covert , Betsy Donald, Connie Rejman, Bess Simkin, Indigo Boyd, Roger Phillips, Sonjia Turner, and Lisa Semenza.

### **ABSENT:**

President Nancy Hart called the meeting to order at 6:36 P.M.

**SECRETARY'S REPORT:** A motion was made by Roger and seconded by Indigo to accept the minutes as amended (the dates for the State Library Grant were corrected to, "opens in June and due in September"). Carried.

### **TREASURER'S REPORT:**

- Patricia will investigate uncategorized expenses and income.
- A motion was made by Connie and seconded by Sonjia to approve the treasurer's report. Carried.

## **Library Director's Report**

**(Lisa Semenza)**

**June 12, 2023**

***May 9 and 11 – Zoom meetings with architect and lawyers to work out code and lease details.***

***May 18 – FALCONS meeting – Rex is retiring at the end of June***

***May 21 – Opendore Annual Meeting – Karen and Roger represented the library.***

***May 22 – Our architect met with the board, staff, and volunteers to discuss needs in planning the library and spaces.***

*May 25 – IDEA Meeting – we are discussing land acknowledgements and how diversity is being met in member libraries.*

*May 25 – Patricia, Lisa, and Larry Liberatore met with Mike Long who will be our grant writer.*

*May 30 – Sandy and I did our monthly visit to the UPK classes at Emily Howland. We did a frog theme.*

*June 5 – Fundraising meeting*

*June 6 – Mike Long and I met with Sarah at FLLS to have questions answered about the grant process and with Rex about technology considerations related to the move.*

*June 7 – Author Dan Gemeinhart did presentations and a writers' workshop for grades 3-8 at Emily Howland. The school district paid for the bulk of it with funding from Rosen Grant 2022 paying the rest.*

*June 7 – Nancy, Patricia, and Lisa attended the Non-Profit Summit at the Springside Inn. We attended workshops on grant writing, long range planning, and board engagement. We were able to talk to representatives from the Allyn Foundation, the Emerson Foundation, and the Metcalf/French/Columbian Foundations. Guy, Larry Bell, and Mike Long were also in attendance with us.*

*June 7 – Book Club was held at Opendore to discuss "Defending Jacob" by William Landay. There were 9 members in attendance.*

*June 9 – End-of-school year book giveaway for grades 7-8. Sandy represented the libraries.*

*Upcoming*

*June 15 – End-of-school year book giveaway for grades PreK-6. Final storytime for the UPK classes.*

*June 19– Juneteenth program from 9-1.*

## **June 19 – Fundraising meeting at 6:30pm**

### ***Announcements***

- **June 22-June 27 – Lisa vacation time.**
- **Karen will be leaving her position as Library Assistant at the end of June.**

### **ITEMS for DISCUSSION:**

- ***Masonry - Andy and Bess have contacted Gary Denman. He says he will be able to take care of the masonry work. We need to have the iron railings looked at.***
- ***Hiring to fill Karen's position – As an association library we don't have to post the position and can hire internally***
  - We will discuss by September the new policy in the works regarding employers providing nursing mothers a place to express breast milk.

### **OLD BUSINESS:**

#### **Fundraiser Concert**

- T-shirts for volunteers
- Silent Auction and Raffle Items

#### **Book Sale**

- Date Change Reminder:
  - Move & Set-up Books: 7/15
  - Set-up: 7/17-7/21
  - Sale: 7/22-8/5
- Doug's Fish Fry Date: Tuesday, July 25 (11-7)
- Volunteer recruitment and sign ups
- Change dates on signs

A motion was made by Nancy and seconded by Roger to buy 10 new folding tables. Carried.

### **Opendore Build Update**

- Land Lease: Stephanie Cole has sent a long term lease agreement to Andy Simkin.
- Library Design Meetings: We met with the architect and discussed our vision of the library.
- Grant Coordinator:
  - A motion was made by Pat and seconded by Betsy to approve Mike Long as Grant Coordinator. Carried.
  - A motion was made by Patricia and seconded by Betsy to pay Mike Long up to \$50/hour for his services. Carried.

### **Capital Campaign**

- Progress: We received checks totaling \$750 this week.

### **NEW BUSINESS:**

- Personnel Changes: (at this point in the meeting Roger and Indigo were excused since they both applied for the assistant librarian position.)
  - We reviewed and discussed Roger and Indigo's resumes and how their experience and availability fit with the library's needs.
  - A motion was made by Patricia and seconded by Betsy to hire both Roger and Indigo as a shared position with their individual hours scheduled on a monthly basis with Lisa. Carried.

### **ANNOUNCEMENTS:**

Next Meeting: Monday, July 10 at 6:30 at Opendore.

Adjourned at 9:02 PM

Respectfully submitted,

Sonjia Turner