

## **Hazard Library Association Board of Trustees Meeting**

Monday, August 14, 2023

The meeting was held at Opendore.

**PRESENT:** Nancy Hart, Patricia Covert (zoomed in), Betsy Donald (zoomed in), Connie Rejman, Bess Simkin, Sonjia Turner, Mike Long, and Lisa Semenza.

**ABSENT:** Pat Berry

President Nancy Hart called the meeting to order at 6:43P.M.

### **CONSTRUCTION GRANT APPLICATION:**

- Mike Long detailed items that need to be in place for the application to be submitted.
- A motion was made by Nancy and seconded by Connie to approve signing the Site Plan Application, Agriculture District Statement SEQRA Short Form on the application. Carried.
- A motion was made by Connie and seconded by Sonjia for Nancy and/or Lisa to sign the lease agreement for construction of the addition to Opendore for the library expansion. Carried.
- A motion was made by Nancy and seconded by Sonjia to authorize Lisa to submit FLLS Grant application and requirements this September for this year. Carried.

**SECRETARY'S REPORT:** A motion was made by Bess and seconded by Patricia to accept the minutes as amended. Ukulele camp was on July 13. Carried.

### **TREASURER'S REPORT:**

- The book sale brought in a total of \$8,464; the concert \$3,704; and Doug's fish fry ~\$500.
- The biggest expense this month is the architect: \$16,913.
- A motion was made by Betsy and seconded by Connie to approve the treasurer's report. Carried.

## **Library Director's Report**

**(Lisa Semenza)**

**August 14, 2023**

*July 11– Science on the Lawn began. We have hosted groups of students from the school on 7/11, 7/18, 8/1, and 8/8.*

*July 11 – Assemblyman Gallahan and his aide visited the library. It is uncertain when his bullet aid of \$10,000 will be received. He is very supportive of libraries.*

*July 13 – Ukulele Camp began. This runs through August 17 with our Perform 4 King Ferry Food Pantry concert. Monetary donations or donations of canned fruit are requested by KFFP.*

*July 18 – The Physics Bus was a huge hit. One of the presenters did come back to our book sale the next week.*

*July 22-Aug 5- Book Sale*

*July 23 – Fundraising Concert at Opendore.*

*July 25 – Doug's Fish Fry was very successful. We have a date set to do it again on Tuesday, Oct 3. We need to clear this with the fire department.*

- *October is Fire Prevention month. We could help them promote the fire department and recruitment.*

- *It has been suggested we share profits with the fire department. Thoughts on this?*

*July 25 – Songwriting Workshop – Limited attendance but we did write a cool song about loving the library and Science on the Lawn (but those ants!)*

*July 29 – Sold snacks and drinks during Route 90 sales.*

*July 31 – Nancy, Patricia, and Lisa met with Guy and Larry Bell at Opendore.*

- *They still have some concerns with the building plans (roofline, windows, placement of basement door) however the current plans will be used to get our building estimates for the grant.*

- *Opendore will submit the current plans to SHPO.*

***August 1 – Suzanne O’Hara showed her artifacts and talked about her time spent in Antarctica during our science time.***

***August 2 – Southern Cayuga Book Club met at Opendore to discuss “The Four Winds” by Kristin Hannah. There were 14 people in attendance for a very lively discussion as there were mixed responses toward the book for a variety of reasons.***

***August 4 – Lisa met with Guy and Mike Long to discuss grant considerations.***

- ***Guy and Mike will be meeting with Pat Doyle RE zoning on 8/8.***
- ***Opendore will be looking into capacity for the geothermal wells.***
- ***The lease agreement is still being worked on by the lawyers. For grant purposes we need to prove that we are leasing the land and that the building will be used as a library for at least 10 years. The proposed lease of the land for \$1/year for 99 years satisfies this need. Specifics on shared spaces are still being worked out but are irrelevant in regard to the grant application (with the exception of shared use of the bathrooms and the lift). Currently awaiting guidance from the lawyer.***

***August 5 – Very successful representation of the library at Wheat Harvest Festival. Many families visited the table (53 adults and 54 youth) due to available activities (coloring tote bags, sticker mosaic, summer reading t-shirt raffle). We did receive some monetary donations toward the building fund and being situated next to Howland Stone Store Museum representatives gave an opportunity to present the project. Information regarding hours and programs was also handed out.***

### ***Upcoming***

***August 14 – Indigo will begin this week***

***August 17– Ukulele Camp concert***

***August 22 – Final Summer Reading Celebration with Captain Jack***

***September 1 – Construction Grant due to FLLS***

***September 6 – Lisa returns to regular speech therapy schedule (M W F)***

## **Announcements**

- ***Lisa traveling briefly 8/11-13 and 8/25-28***

## **Items to Discuss**

- ***Fundraiser staff t-shirts – Do we want to keep them or share them? Do we want anything printed on the front?***
- ***Acknowledgements for building fund donations? Should we order the nice cards?***
  - *We will print acknowledgement cards with a concept image of new building.*
- ***Masonry- Andy and Bess have contacted Gary Denman. He says he will be able to take care of the masonry work. We need to have the iron railings looked at.***
  - *Lisa will contact Gary Denman.*

## **OLD BUSINESS:**

### **Fundraiser Concert Wrap-up**

- Brainstormed about remaining silent auction items in Opendore basement.

### **Book Sale Wrap-up/Planning for Next Year**

- Pat, Patricia, Nancy, and Connie updated the Book Sale Control Manual to current policies.
- Lock in the date for book sale by October, schedule in dates for volunteers.
- Pat Berry has taken on the role of Book Sale Supervisor.

### **Opendore Build Update**

- Land Lease:
  - A paragraph in the lease regarding the design of the building needs further discussion and we will meet before the grant deadline to discuss it.

Booley Estimate and our response:

- We need to lower this 1.8 million dollar estimate.
- Library Design Meetings/HSSM response:
  - Lisa spoke with Julia today, about changes and the deadline of the grant needing the lease. We have our preliminary concept drawing and changing a roof line will not change much at this stage. At the building construction phase then the documents will be final.

### **Capital Campaign**

- We received a total of \$6,002 for our building fund this month.
- Discussed approaching the Chamber of Commerce, big foundations, and towns, Scipio, Venice, Genoa, in our charter for support.

### **NEW BUSINESS:**

We would like to co-host/ share Doug's Fish Fry 10/3 Profits 50/50 with Poplar Ridge Fire Dept.

### **ANNOUNCEMENTS:**

Meeting before we send the grant in: before 8/31. Tuesday, 8/29 6:30 Grant meeting. Opendore.

Next Meeting: Monday, September 11 at 6:30 at Opendore.

Adjourned at 9:00 PM

Respectfully submitted,

Sonjia Turner