

Hazard Library Association Board of Trustees Meeting

Monday, September 11, 2023

The meeting was held at Opendore.

PRESENT: Nancy Hart, Patricia Covert, Pat Berry, Bess Simkin, Sonjia Turner, and Lisa Semenza.

ABSENT: Betsy Donald and Connie Rejman

President Nancy Hart called the meeting to order at 6:41P.M.

SECRETARY'S REPORT: A motion was made by Pat and seconded by Patricia to accept the minutes as amended. Details on the Book Sale Control Manual were changed to: Pat, Patricia, Nancy, and Connie updated the Book Sale Control Manual to current policies. Carried.

TREASURER'S REPORT:

- It was a straightforward month.
- A motion was made by Pat and seconded by Bess to approve the treasurer's report. Carried.

Library Director's Report

(Lisa Semenza)

September 11, 2023

August 14– *Indigo started training and during the week staff worked out tentative hours.*

August 15 – *Final day of Science on the Lawn. We learned about water with songs by Laurie and Ira McIntosh and Nancy brought the watershed model.*

August 17 – *Ukulele Camp concert held to benefit King Ferry Food Pantry. We collected 42 canned items and \$55.*

August 17 – Zoom meeting with representatives from T-Mobile. Currently have a hotspot on trial. Looking into the possibility of tablets with built in hotspot specifically aimed at Seniors to be able to do telemedicine appointments or Zoom meetings at home.

August 22 – Official end to Summer Reading with visit from Captain Jack. Overall number of people who checked in to report on reading or engagement to collect their ice cream coupons was low even though they were participating all summer.

August 24 – FALCONS meeting.

August 29 – Board meeting held to approve construction grant.

September 1 – The construction grant was technically due to FLLS but is unable to be completed due to hang ups with the lease agreement. We have been granted an extension and information about the project and costs was provided to FLLS to be presented to their board for approval of the concept.

September 2- First book/activity giveaway at the Food Pantry for the current school year. Lisa joined Linda Ramirez to encourage signing up for a library card (September is National Library Card Sign Up Month). Rosen Grant funds were used to purchase tote bags and special food items families could collect at the library if they signed up for a card. There were 26 registrations and at least 14 people checked in at either Hazard or Aurora libraries with their tote bags.

September 6 – Southern Cayuga Book Club met at Opendore to discuss “The Elephant Whisperer” by Lawrence Anthony. There were 10 people in attendance. In October the book club will participate in the Book Lover’s Ball Book Club on Sunday, 10/8 in lieu of a regular meeting.

September 7 – The Sciencenter and FLLS are collaborating on providing information and activities related to the upcoming eclipses. They held a webinar to go over the materials we have been provided and to give an overview of how eclipses occur. We have eclipse glasses available and will plan something for these events.

- Saturday, 10/14 (1:30 PM) – Annular Eclipse will occur. There will probably be limited overlap of the moon and the sun in our area.

- Monday, 4/8 (3:30 PM) – Total Eclipse will occur and we are in the Path of Totality!

September 7 and 12 – Healthcare Navigator at the library. She may come other days TBD.

Upcoming

September 12 – Story Hour begins

September 13 – Cayuga County Libraries will have a table at the Senior Resource Fair at Finger Lakes Mall. We have a new Cayuga Connect brochure and will have demonstrations of what is available in different libraries.

September 15-October 3 – TCPL will be closed for HVAC project. Items belonging to them will be returned as usual and stored at FLLS until they reopen. They will not be filling any hold requests during that time which may hold up people being able to place holds or receive items already requested.

September 19– Joint meeting with Hazard and HSSM representatives and Julia to discuss the Design Standards in Appendix C of the lease agreement to come to some consensus so it can be signed and submitted with the construction grant.

September 21 – Hazard and Aurora Libraries will represent at Emily Howland Open House/Curriculum Night.

September 26 – First UPK Story Time at school.

October 3 – Doug's Fish Fry will be at the Firehouse. We still have drinks and snacks to sell. **Will we be doing a bake sale?**

Announcements

· The Post Office water heater has significant corrosion and it is affecting the water. Malcolm has suggested hooking them into ours. It really doesn't get used much.

Items to Discuss

· Next meeting date? It falls on Columbus Day.

· *Maintenance Coordinator – This needs to come off Lisa’s plate. Maybe Roger? Anyone else interested?*

We will ask Roger if he would take on the responsibility of Maintenance Coordinator.

- *Following up on Gary Denman for masonry.*
- *Who can look at railings?*
- *New plumber? Malcolm Underwood has been awesome in helping out but he is trying to retire.*

OLD BUSINESS:

- **Doug’s Fish Fry:** Volunteers are needed to sit at the table and will ask patrons to donate baked goods.
- **Opendore Build Update**
 - Land Lease/ Library Design Meetings/HSSM
 - A motion was made by Patricia and seconded by Pat to approve the addition of “in keeping with” to the wording of the Architectural Design Standards in Appendix C1 of the lease agreement (so that it reads: “The architectural style of the building exterior shall be *in keeping with* “vernacular Colonial Revival’ as documented by historic photographs and the Brockway drawings. It shall be harmonious with Brockway’s design “as built” in 1910). Carried.
 - A motion was made by Patricia and seconded by Bess to approve the revised Architectural Design Standards in Appendix C3 of the lease agreement. That reads: *The Schematic Design dated July 12, 2023 by Holmes-King-Kallquist is an acceptable exterior design with incorporation of agreed upon changes documented by the issued minutes of September 19, 2023 design review meeting.* Carried.

- Booley Estimate was brought down to \$1.2 million.

Capital Campaign: Meetings with foundation executive directors need to be set up.

Training Requirements: Trustees must complete two hours of training annually, in addition to sexual harassment training.

New Board Members: We need more board members.

NEW BUSINESS:

- Sale of Silent Auction items: We will list them on Facebook marketplace.

ANNOUNCEMENTS:

Next Meeting: Thursday, October 12 at 6:30 at Opendore.

Adjourned at 7:58 PM

Respectfully submitted,

Sonjia Turner