

HAZARD LIBRARY ASSOCIATION
Regular Meeting of the Board Of Trustees
Minutes – March 15, 2010

The meeting was called to order at the Library at 7:00 pm. Present were Kellie Stiadle (President), Phil Anguish, Jay Ardai, Rachel Karn, Ken Knight, Kris Minster, Dodie Rowlands, and Library Director Sally Otis.

MOTION: To approve the minutes of the previous February 15, 2010 meeting as written. (Phil Anguish/Rachel Karn). All in favor.

ANNOUNCEMENTS:

Kellie reported that the USDA development grant may be available to communities with low population & low income. She agreed to obtain more information. The Home Depot grant requires volunteer labor. Phil Anguish agreed to check on brickwork estimates.

REPORTS:

Librarian: Sally distributed 2010 FLLS News and Manual, and information on Summer Programs. Fees have been adjusted, thanks to Linda's efforts. Sally and Ken are working on finalizing the Annual Financial Report.

Treasurer: Ken distributed check register reports for January and February. Maturing soon: 2 CD's for est. \$30,000 and \$12,000. The Board approved renewing both for a 6-month term at Cayuga Lake Bank.

Friends Campaign Update: Kellie distributed an informative ten-year report complete with graphs, and encouraged creative fund raising ideas. In 2009-10 \$4265 was received from 77 donors; in 1999-2000 \$2275 was received from 55 donors. The intervening years showed ups and downs. Report attached.

OLD BUSINESS:

Annual Meeting: Kellie reported that Pat White has agreed to be the speaker, sharing about Emily Howland & social reform. Dodie agreed to bring a screen on loan from the Town of Scipio. Sally reported that she will make sure notices are in the Pennysaver, Citizen, and Rambling Reporter. Dodie will send invitations to local Town Supervisors, Historians, Legislators, and Historical Associations. The Annual meeting agenda was reviewed and discussed. Everyone on the board is asked to bring a dessert or snack to share.

Trustees: Kellie reported that there are no nominations to date to fill the two vacant trustee positions. The Board can legally function with just the current 6 trustees, but the Board approved announcing at annual meeting that we would welcome more trustees.

Budget: The preliminary Budget was reviewed and discussed.

MOTION: To accept the 2010 Budget as adjusted in the amount of \$59,650. (Ken Knight/Rachel Karn). All in favor.

NEW BUSINESS:

Marketing Your Library: Sally and Kris opened discussion about considering the library's image, and how to improve it. Discussion included that the library not only provides a personal and friendly atmosphere but also offers advanced technology enabling access to wider services. Ideas included having a suggestion box at the library, and extending the library's visibility through community events such as the Wheat Parade and Route 90 and Route 34B Yard Sales. Kris and Sally agreed to compose some questions for a suggestion slip to be distributed at the Annual Meeting. It was agreed that addressing the library's image in the community will be an ongoing focus.

Organization of Jobs: Kellie distributed and reviewed the revised Coordinator Job Descriptions.

We as a Board need to produce a long range strategic plan.

There was discussion about officers willing to serve for the coming year. After discussion, the following motions were made:

MOTION: To approve Dodie Rowlands as Secretary. (Jay Ardai/Rachel Karn). All in favor.

MOTION: To approve Ken Knight as President. (Phil Anguish/Rachel Karn). All in favor.

MOTION: To approve Jay Ardai as Treasurer. (Phil Anguish/Rachel Karn). All in favor.

The next regular meeting of the Hazard Library Board of Trustees will be the Annual Meeting, scheduled for Monday April 19, 2010 at 7:00 pm at the Friends Meeting House.

MOTION: To adjourn the meeting at 9:00 pm. (Phil Anguish/Rachel Karn). All in favor.

Respectfully submitted,

Dodie Rowlands, Secretary