

HAZARD LIBRARY ASSOCIATION
Regular Meeting of the Board Of Trustees
Minutes – May 17, 2010

The meeting was called to order at the Library at 7:00 pm. Present were Ken Knight (President), Phil Anguish, Jay Ardai, Rachel Karn, Dodie Rowlands, and Library Director Sally Otis. Kris Minster was excused.

MOTION: To approve the minutes of the March 15, 2010 regular meeting, and the April 19, 2010 Annual Meeting as written. (Phil Anguish/Rachel Karn). All in favor.

REPORTS:

Librarian: Sally reviewed the FLLS budget troubles. She reported on workshops and meetings she has attended on helping people in job searching, “Grow your library, grow yourself,” and training on helping patrons use PowerPac. Further details are in her attached written report. She encouraged all to promote the reference tool “Ask Us 24/7” online chat, where you can chat with a librarian and have questions answered.

Treasurer: Jay reported he is working on getting a handle on the accounting procedures. There was discussion on procedure & communications for Friends donations since Kellie is no longer on the board, but is still handling the Friends Campaign. The Board approved that the donations go first to Jay for deposit. Then he would contact Kellie to report amount and contact information.

OLD BUSINESS:

Ken reported that the \$10,000 grant from the state should be used by June 30, 2010. The board had previously designated these funds for repair of the bricks and basement repair.

MOTION: To accept Ken Juhl’s proposal for basement work excluding the ceiling, for \$1097.50 down payment and \$1097.50 due on completion. (Ken Knight/Rachel Karn). All in favor.

MOTION: To authorize Phil Anguish to contact AR Property Solutions to confirm brick repair estimate received previously, and see if they are available to complete most of the work prior to June 30. If they can’t, Phil is authorized to contact Bob Bruno Excavating. If they can’t, Phil is to contact Jay Ardai who is authorized to contact Matt Fuerry. (Ken Knight/Rachel Karn). All in favor.

Maintenance: Phil reported that there have been sightings of rodents, so traps and bait boxes were set. Dead rodents were disposed of, and there have been no more reports of rodents since. There was discussion about returning the dumpster; it was decided to keep it for now and have in dumped after the book sale.

Book Sale: Dodie reported that the firehouse has given verbal approval for library use of the building from August 2 – 17 (Sale dates August 7-14). An official letter of request has been sent to the Fire Company. Scott Gross would like to extend the sale to everyday instead of just Library hours. The board approved.

Summer Hours: The board approved changing library hours for July 1 – September 1 to Tuesdays 1-8, Thursdays 12-8, and Saturdays 9-2.

NEW BUSINESS:

Marketing Your Library: Rachel recommended participation in the Route 34 B yard sale in September. There will be more discussion and brainstorming at future meetings.

Five Year Strategic Plan: Ken is working on this.

Surveys: Sally reported that none of the surveys have been returned.

County Funding: \$4000 should be coming soon.

Trustees: We need more board members; everyone is encouraged to talk to people and report to Ken of anyone with an interest.

MOTION: To adjourn the meeting at 8:30 pm. (Phil Anguish/Rachel Karn). All in favor.

Respectfully submitted,

Dodie Rowlands, Secretary