

HAZARD LIBRARY BOARD OF TRUSTEES

Minutes – July 18, 2012

The meeting was called to order by Ken Knight at the Library at 7:38 pm. Board members present were Ken Knight (President), Jay Ardai, Kathy Bailey, Kris Minster, Amy Emerson, and Rachel Karn. Sally Otis was also present. Also attending was prospective board member Denise Littlejohn.

The minutes from April were approved. (Jay/Kathy-all in favor)
The May minutes (Annual Meeting) were read, but will be approved at the 2013 annual meeting.

REPORTS:

Librarian: Sally told us of her annual end of year school visit. She also briefed us on some new aspects of the Cayuga Connect Card, which is useable at all libraries in the county, discussing pros and cons involved with unifying each library's individual policies to one consistent for all. The Rosen Fund Grant events have been going well. The last will be on 8/23/12. The mail it program has been decentralized from FLLS to the individual library districts participating patrons reside in. Hazard Library currently has one patron enrolled in this program. A donation of \$100 was received from the Southern Cayuga Garden Club. Hazard Library may be applying for a small grant from Friends of Tompkins County Library. The October Southern Cayuga Community Read will be Nothing Daunted: The Unexpected Education of Two Society Girls in the West, by Dorothy Wickenden. The author will be speaking at the Morgan Opera House in November, 2012. The Discussion will be held on October 10, 2012 at the Friends Meetinghouse, in Poplar Ridge.
At the end of her report, Sally announced retirement, effective June 30, 2013, and presented a retirement letter.

Treasurer: Jay presented the report, approved (Kathy Bailey/Amy Emerson). The NYS Workers Comp Audit was completed. Hazard Library's class was lowered, resulting in substantial reduction in the premium due. The 501 is finished and ready to file.

OLD BUSINESS:

Book Sale: Books will be moved starting at 4pm on Monday, 7/23, sorting and set up will begin when books are moved. The Board agreed to allow Deb Patrick, of the Catholic Migrant Project, to collect materials for donation on the last day of the sale, after 1 pm. Pricing will be the same as last year. Attempts will be made to contact Giggel to take our leftover books once again, as it has resulted in a profit for the Library in past years. (The Book Sale was a success--\$3594 was raised in only 8 days.)

The old computers and monitors will be donated to Auburn Document Center to be recycled.

MOTION: To approve the job descriptions for Hazard Library Director and Assistant (Kathy Bailey/Amy Emerson) all in favor

The Post Office will continue to be open; the change in hours is currently scheduled for 9/30/2014.

NEW BUSINESS:

The FLLS Direct Access Plan has been updated and requires a vote in August to accept or reject. This policy is periodically updated.

Senator Mike Nozzolio has sent a letter informing us that he has obtained a state grant of \$10,000 for Hazard Library to be used for operating expenses, refurbishment, or other needed services or expenses.

A Search Committee to find a new Library Director of Hazard Library was formed. It will be led by Kris Minster, and include Amy Emerson, Kathy Bailey, and Rachel Karn.

Two new computers and monitors were ordered. This will finish providing the library with all new and current computers and monitors.

MOTION: To adjourn meeting at 9:15(Kris Minster/Kathy Bailey). All in favor.

