

**HAZARD LIBRARY ASSOCIATION  
CONFLICT OF INTEREST POLICY**

Officers, Board Members and Employees

No Board member or committee member of the Hazard Library Association shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation on the Board. Other than compensation, no employee shall derive any personal profit or gain, directly or indirectly, by reason of his or her employment by the Hazard Library Association except through activities that may facilitate professional advancement or contribute to the profession such as publications and professional service and have been fully disclosed to the Board.

Each individual shall disclose to the Board any personal interest which he or she may have in any matter pending before the Board and shall refrain from participation in any decision on such matter.

The existence of any such conflict and the process shall be documented in the minutes of any meeting in which the conflict was discussed or acted on.

Members of the Hazard Library Association Board of Trustees, committees, and employees shall refrain from obtaining any list of library patrons that result in personal benefit.

Adopted by the Hazard Library Association Board of Trustees on October 20, 2014.

The Hazard Library Association Board of Trustees reserves the right to amend this policy with no prior notice.

**Statement of Associations**

This is to certify that I, except as described on the reverse of this sheet, am not now nor at any time during the past year have been:

A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with the Hazard Library Association that has resulted or could result in personal benefit to me.

Any exceptions to the above are stated on the reverse of this sheet with a full description of the transactions, whether direct or indirect, which I have (or have had during the past year) with persons or organizations having transactions with the Hazard Library Association.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

Hazard Library position:

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