

Hazard Library Board of Trustees  
Minutes to the Meeting  
August 8, 2016  
Call to Order 7:22 PM

**Attendance:**

- **Trustees:** Denise Littlejohn, President, Amy Emerson, Treasurer, Nancy Hart, Secretary, Kathy Button, Ron Buxenbaum, Betsy Donald, Kathy Kirk
- **Staff:** Lisa Semenza, Director

**Minutes for July:**

- Kathy Button moved and Ron 2nded approval of August minutes. Approval carried.

**Maintenance:** Potholes on 34B have been filled. Thanks to Ron and Phil.

**Director's Report:** See attachment.

- **Summer Reading Program:** At least 20 children plus parents attended programs each week.  
The 3D printer demonstration was extremely popular. A tiny Little Free Library was one of the products, and Deborah Taylor-Weiss made little books to put inside. One adult drove from Auburn to watch the demo.  
For the closing party, face painting will probably be paid for by the Arts Council Grant. We can also use Rosen Grant funds. We will purchase Chinese food.  
Jessie Hoselton will be reimbursed for her contributions to the SRP this summer.
- **Book Club:** The current book is *The Boys in the Boat*, about the 1936 US Olympic Rowing team. Continuing with the Olympic theme, other selections may be Reifenhast's *Olympia*, the German take on the '36 Olympics, *Jesse Owens*, or *Unbroken*.
- **The Common Card:** We discussed the *One Card, Many Libraries* agreement. Borrowing guidelines and a fee table are available from Rex and should be uploaded to our webpage.  
Beginning on August 29<sup>th</sup>, patrons with duplicate cards will be identified and asked to merge cards into one home library card.  
It will still be possible to drop any intrasystem book at any FLLS library.
- **Auto-renewal** was strongly encouraged by the FLLS to standardize rules for the O.C.M.L. initiative. If a book is on hold, it won't renew, and a library's strictest policy prevails. We will support this policy. The agreement needs to be signed by the library director and board president.
- **Website:** Lisa is reviewing pages and has asked us to review the website as well. Pages will be updated and tweaked.  
Lisa and Annie will be preparing an email newsletter.

**Treasurer's Report:**

- We paid for circulation software in July
- The Book sale made about \$4700.
- We have been spending Rosen Grant funds.
- Nancy moved and Betsy seconded approval of the Treasurer's report. Motion carried.

**Post Office Rent**

Denise contacted Senator Nozzolio who said that the USPS is a federal agency. He contacted John Katko and asked him to review the situation. Denise mailed a request for help with a federal agency to Katko, along with a copy of our lease agreement. We will wait to hear back before moving ahead. Ron mentioned that he had spoken with Ken Knight who said that no one had formally investigated ending the lease agreement in the past.

**Furnace maintenance** has been arranged for. Thank you Ron.

**Kathy Button reported on the Book Sale:**

- We accepted Aurora's leftover books as well as many others after the sale began. Kathy offered to develop a policy on not accepting donations after the day the books are moved to the sale location. We will no longer accept any books left over from any other libraries' sales.

We agreed that we will end the sale at 2 pm on the 2<sup>nd</sup> Saturday.

Other policy points:

- ✓ We need to stick to stated open hours.
- ✓ No Early Sales.
- ✓ We may increase prices for the opening weekend, possible to \$2 for hard covers and trade paperbacks and \$1 for paperbacks, then starting Monday morning, prices will fall to \$1 and 50 cents.
- ✓ We will be careful not to schedule an overlap with the Rte. 90 sale.
- There were questions about obtaining a permanent site, but Amy reported that there might be tax consequences to moving to permanent place.
- We need to begin recruiting more and younger volunteers. Kathy will contact the school guidance dept.
- Final tally is \$4750..

**Next Meeting:** Monday, September 12, 7 pm at the library

**Meeting Adjourned** 8:38 pm.

Respectfully submitted by Nancy Hart, Secretary.

See Below: Attachment 1, Director's August Report

## **Library Director's Report**

(Lisa Semenza)

August 8, 2016

**July 14 and 21** – We finished up our musical performances at the Meeting House.

**Tuesdays** – “Science on the Porch” has had consistently high numbers this year. Typically being held out in the yard this year.

**July 25** – Sarah Glogowski (FLLS Director) visited Hazard. She has been visiting all the libraries in the system since she became Director last year. She is impressed by what we manage to do with our limited resources and space. *Lodi has to get some kind of waiver/variance from the state due to their small size and she asked if we did – I have never heard anything from the state regarding this.*

**July 28-Aug 2** – We had the 3-D Printer running during all open library hours to demonstrate the technology. The morning of 7/28 was an official “program” but people were interested in watching it no matter when they came in and I told them about it at every opportunity.

**Aug 1** – Most of the Cayuga County Library Directors met with Sarah Glogowski, Kristi Downham (HR and State Programs Coordinator for FLLS) and 2 FLLS Board Trustees at Seymour Library in Auburn. They are meeting with each county individually go get feedback in forming their 5 year plan. A Survey Monkey will be going out for input by Board members and anyone who was unavailable to meet with her.

1. **What are the most beneficial resources or services FLLS provides to my library?** – They reiterated that we can call for help with grants, annual report issues, Board/Trustee issues, patron issues, HR help, bookkeeping questions. The Sept. system meeting will deal with HR questions and overtime rules (*Trustees are invited*).
2. **How do you feel most engaged to FLLS?**
  - People often feel that they don't have a clear picture of FLLS staff member jobs. They are going to be sending out an updated list of responsibilities and who to contact when.
  - This is a *Cooperative Library System* so each library is a separate entity run by their own Board. FLLS therefore helps to provide services individual libraries could not afford to do on their own (catalog, ILL, continuing ed, delivery, computer discounts).
3. **What would member libraries see and experience in a transformed FLLS?** – This led to more discussion of the Annual Meeting than anything else. Have this in a different format (workshops instead of a speaker), holding it in different locations across the system with the opportunity to visit the libraries in the host county.
4. **How can FLLS enhance collaboration?**
  - They will be using Adobe Connect to host videoconferences.

- Some of the counties are meeting on a monthly basis now. Sarah tries to attend whenever the counties meet (eg Cayuga Connect).
5. **Are there any services not now offered by FLLS that they should provide?** More education, outreach assistance, marketing and graphics.
  6. **What could FLLS stop doing?** Are the databases really being used? Could those funds be used elsewhere?

**Sarah reported that Cortland County has now stopped giving funding to the county libraries and FLLS (like Cayuga County did years ago).** Seneca County is very organized in the way they contact their officials and keep visible to them. A legislative lunch or breakfast was suggested.

**Bullet Aid** – Now that Mike Nozzolio is retiring we will no longer be receiving bullet aid. Senators that receive it are based on seniority (which his replacement will not have) and it is only available to Republicans so if a Democrat is elected they do not have access to these funds.

**Aug 3** – Book Club – 17 people met at Elaine Meyers' house to discuss "The Boys in the Boat". Much of the discussion related to the 1936 "Nazi Olympics" in Berlin and the politics surrounding it. The library has related resources such as "Olympia", "Race" and "Unbroken".

**Aug 4** – Chinese classes started. Low turnout for the first class but enjoyed by those who came. Working on increased advertising and word-of-mouth.

#### **Items to discuss:**

I am going through the pages on the website to see what needs updating/tweaking. Let me know if there is anything you would like to see changed or added.

#### **Upcoming:**

**Aug 25** – End of Summer Party. Jim Van Arsdale will provide music. We will have face painting (and possibly balloon animals). Featuring Chinese food and prizes.

Rex has received the updated routers and is working on setting them up. Date of installation TBD.