

Hazard Library Association Board of Trustees Meeting

Monday, December 11, 2023

The meeting was held at Opendore.

PRESENT: Nancy Hart, Patricia Covert (zoomed in), Pat Berry, Bess Simkin (zoomed in), Betsy Donald, Connie Rejman, Sonjia Turner, Kathie Guernsey, and Lisa Semenza.

ABSENT:

President Nancy Hart called the meeting to order at 6:44 P.M.

SECRETARY'S REPORT: A motion was made by Pat and seconded by Patricia to accept the minutes. Carried.

TREASURER'S REPORT:

- \$10,000 transferred from Capital Group money market account to checking account to cover expenses.
- 2022 taxes have been filed.
- A motion was made by Connie and seconded by Pat to approve the treasurer's report. Carried.

Items to Discuss:

Performance Reviews: Indigo and Roger's will be done by Lisa; Betsy and Nancy will do Lisa's.

Number of Hours Employees Can Work:

- A motion was made by Nancy and seconded by Betsy to continue having Roger and Indigo each work 32 hours/month. Carried.

2024 Budget : The budget will be completed next month.

OLD BUSINESS:

- **Doug's Fish Fry:** We will coordinate with the firehouse for dates in May, July/August and September/October.

Opendore Build Update:

- Nancy met with Julia (our architect), Guy Guernsey, and Patrick Doyle, Scipio Code Enforcement Officer about the design development phase. It has been determined that both Opendore and the library are zoned for A3.
- The fee proposal for this phase is \$31, 200. The fee for phase 2, construction document is \$48,360. Total of both is \$79,560.

Annual Appeal Update:

- They went out this past week.

Training Requirements:

- Trustees must complete two hours of training annually, in addition to sexual harassment training. Sexual harassment training can be found on FLLS website: <https://www.flls.org/hr/>

Finding New Board Members:

- Kathie Guernsey and Linda McGonagle have expressed an interest in being on the board.

NEW BUSINESS:

Review Director and Staff Salaries:

- A motion was made by Bess and seconded by Betsy to increase Roger and Indigo's hourly pay to \$17/hour. Carried.

- *Lisa excused herself from the meeting while we discussed her salary. A motion was made by Pat and seconded by Patricia to increase Lisa's annual salary to \$30,000. Carried.*

ANNOUNCEMENTS:

Next Meeting: Monday, January 8 at 6:30 at Opendore.

Adjourned at 8:06 PM

Respectfully submitted,

Sonjia Turner