

Hazard Library Association Board of Trustees Meeting

Opendore, Sherwood, NY

Monday, August 18, 2025

Called to order at 6:45

Attendance: Pat Berry, Connie Rejman, Kathie Garnsey, Patricia Covert, Nancy Hart, Lisa Semenza

Late: 7:28 PM Bess Simkin **Excused:** Betsy Donald

Minutes to July Meeting: Connie Rejman made a motion to accept the July Minutes, Patricia Covert Seconded. Carried.

Treasurer's Report:

Money from the book sale was deposited. It was put in the Building Fund account. Total from the book sale was \$10,162.42, cash was \$9,767, difference was paid via the PayPal account.

Patricia stated that our capital investments are increasing. In January they were at \$93,479.01 and they are currently at \$101,415.77. They have gone up by 8.49%.

Discussion followed as to what the treasurer's job is. How the banking works, who writes the checks, etc. It was a good clarifying discussion for the board of trustees.

Library Director's Report:

The last two days of ukulele camp were canceled due to Perform4Purpose having personal reasons.

469 people attended the summer reading programs.

Summer reading is now officially over.

See Lisa's attached report.

Princh is a method of patrons being able to print from their phones or devices. Lisa would like to use this at the library for our patrons. Nancy Hart made a motion to accept the library's use of Princh for a nominal fee. Connie Rejman seconded the motion. Carried. Lisa will talk to Eric at FLLS about how to set this up, and teach us and our patrons how to use Princh.

FLLS Annual Meeting is on October 17th at the Center for the Arts in Homer. Anyone wishing to attend let Lisa Semenza know.

Old Business:

Book Sale: Profit - \$10,162.42

We need to send thank you notes to: the Physics Bus for helping us unload tables and move them inside, Linda and Steff McGonagle for transporting books to the Friends of the Library Book Sale site, Cayuga County Workforce-Paul- for helping us move the books with their crew, School – Mr. Harold Van Horn- for the use of their tables, and the Fire Department for the use of their building.

Finding new Board Members – some people were somewhat interested at the Book Sale; names are to be given to Lisa Semenza to contact.

Sexual Harassment Training- Just a reminder that it needs to be done prior to the end of this year. It can be found on the FLLS website, or Lisa Semenza can help you with it.

New Business:

Book Sale Proceeds – Where should the money be placed? In our general account or in the Building Fund account? A motion was made by Patricia Covert to put the funds in our Building Fund account, seconded by Connie Rejman. Carried.

P/O Lease Renewal- Our current lease is until April 2027. The Post Office wants us to renew our lease with them until 2032. We do not want to be tied to this at this point in time. We will ask our lawyer to draw up a lease, raising the rent from \$500 per month to \$800 per month, and for a 2-year term. A motion was made by Patricia Covert for the lease and seconded by Connie Rejman. Carried.

Lisa Semenza will be applying for a T-Mobile Grant.

Building Grants:

Phase 2 for the Grant is due September 8th; we will have to approve this grant at the next meeting.

Phase 1 – is the crawl space, foundation and cover over the work. \$500.000

Phase 2- is the shell of the building with the roof, windows and doors.

Phase 3- interior, patio, entry porch, mechanical, electrical, and plumbing.

Larry Libertore has looked over all the paperwork for us.

Bouley is working on the quotes for us to have for the grants.

There will be a meeting for the Joint Operating Committee on Wednesday, August 20th.

Next Meeting will be on September 8th, at 6:30 PM, to be held at Opendore.

Respectfully Submitted,

Pat Berry, Acting Secretary

Library Director's Report

(Lisa Semenza)

July 14, 2025

June 10 – Final Book Giveaways and UPK Story Time held at Emily Howland. All students were provided with Summer Reading logs and the schedule of events for both Hazard and Aurora Libraries. Kathy covered Story Hour that day.

June 10 – Meeting with architect and contractor held to discuss the phasing options.

- One of the biggest changes to the design is that we will no longer have a basement. We will share the Opendore basement and the storage area will be worked into the lease as another Common Area. We will then also need to have our heat pumps and other equipment in the Opendore basement.
- Phase 1 will not result in a complete outer shell. We will just have the first floor walls built to second floor level, with a temporary roof covering on the second floor deck.
- We need to have active construction underway before Sept 1 to be able to submit our Phase 2 grant.

June 10 – Joint Operating Committee meeting held in the evening to report on the afternoon meeting to Opendore.

June 13 – Cailin represented Hazard at end of school year PTA event at Emily Howland along with Sandy to promote the libraries and Summer Reading to parents. We gave out information and had library card registrations available and Sandy provided a craft.

June 17 – Final Story Hour for the school year held.

June 19 – Library closed for Juneteenth.

June 21 – Sandy and Lisa went to the Food Pantry to promote Summer Reading, Library Card sign-ups, and give out Chop Chop magazine and Take & Make Kits. We spoke to every family in attendance that day.

June 24 and July 1 – Cailin worked with me to weed Adult Fiction books. We currently have 9 boxes of books in the library that will need to be moved to the Book Sale. They are being offered for pre-sale at the library as well.

June 27 – In the morning Nancy and Lisa met on Zoom with Julia (architect) to discuss the redesign of Phase 1. We need to check with Cole (lawyer) about getting the contract set for Bouley (contractors).

June 27 - That afternoon Sarah and Jenny from FLLS visited the Opendore site to discuss the project. Jenny will be administering the grants at the Library System level this year and had never seen the site. Sarah was interested in our updates in phasing and plans.

June 30 – We hosted a tie-dye session in the morning. Nancy, Lisa, and Cailin dyed staff/volunteer Summer Reading shirts and we had a couple of families join us.

July 2 – Southern Cayuga Book Club met at Opendore to discuss “What an Owl Knows” by Jennifer Ackerman. There were 6 people in attendance.

July 8 - Summer Reading programs began

- Tues AM – Family Story Hour on the lawn
- Tues 5:30-6:30 – Ukulele Camp
- Thurs 10:00 AM – Science on the Lawn (**July 17** the Physics Bus is coming and will be at the Firehouse)

July 9-10 – Nancy has been working on submitting funding request to Emerson Foundation.

Upcoming

July 18-26 – Lisa will be out of town. Kathy and Cailin have worked out the days of coverage needed.

July 19-25 – Moving books and Book Sale Set-Up

July 26-Aug 9 – Book Sale

July 28 – Doug's Fish Fry

Aug 12 – Ukulele Camp Concert to benefit KFFP. They are asking for donations of macaroni and cheese this year. Some representation at the concert is requested.