Hazard Library Board Meeting

Minutes - April 20, 2026

Called to order: 7:00 PM at Opendore

Present: Nancy Hart, Kathie Garnsey, Bess Simkin, Connie Rejman, Pat Berry, Betsy Donald, Lisa Semenza

1) **Larry Liberatore report on Building Progress (by phone)**
   - Larry sent a progress report, see attached.
   - There was some discussion regarding the need for a second electric heater in crawl space.
   - Nancy and Larry will encourage HKK architect to pursue Phase II document updates to be bid ready.

2) **Minutes of March Meeting-**
   - Discussed and corrected spelling of Jay Engels name.
   - Pat made a motion to approve the March minutes. Connie seconded it. Motion carried unanimously.

3) **Treasurer's Report-**
   - Lisa reviewed treasury information since we do not currently have a treasurer.
   - Jay Engels has agreed to audit the books after tax season.
   - The board made a motion to hire him as our permanent bookkeeper. Motion made by Connie and seconded by Pat. Motion carried unanimously
   - Lisa asked the board what type of format they would like to see treasury reports made in and everyone agreed that the more condensed version that previously was used is adequate.

4) **Library Director's Report-** see attached
   - Lisa reviewed report

5) **Budget**
   - Annual Budget approved pending addition of a line for legal expenses to be added.
   - Motion made by Pat and seconded by Connie. Motion carried unanimously

6) **Library State Annual Report**
   - Motion made by Pat and seconded by Connie to approve: Motion carried unanimously

7) **Capital Project**
   - Agreed to pay Bouley Construction $82,175 due for the library addition. A motion was made by Betsy Donald and seconded by Connie Rejman Motion carried unanimously.

8) **Officers**
   - Pat Berry agreed to be the treasurer, replacing Patricia.
   - Kathie Garnsey will be the secretary.

9) **Fundraising**
   - Still need to work on this.

10) **Events**
   - Annual Meeting- May 11 at 7:00 PM following 5:30 Board Meeting
   - Date for yard sale is not available for most of our board. It was suggested to change it to the 12th. Need to check with HSSM regarding this

11) **New Business-**
   - Need to put a financial policy in place. It is required by 2027.

Next Meeting - May 11 at 5:30 PM

Adjourned: 9:00 PM

Submitted by Kathie Garnsey

Library Director's Report
(Lisa Semenza)
April 20, 2026

March 19 – Yard Sale planning meeting held. Representing Hazard – Lisa, Nancy, Wisteria Kirk. Representing HSSM – Jackie Dickinson and Bill Schmitt. **Set for Sat, Sept 19th at Opendore 10-2 (raindate Sun, Sept 20th)**

- We will open it up to 20 vendors. $10/table ($5 extra if they use one of ours) – Jackie also recently opened up another model where we would accept donations to sell and keep all proceeds. But where to store items?
- We need volunteers.
- Working to bring in Doug's Fish Fry and possibly Perform 4 Purpose.
- Someone to coordinate coffee and donuts in AM?

March 24 – UPK Story Time with an egg theme.

March 26 - Pre-Break book giveaway at Emily Howland. Book purchases funded by Rosen Grant.

March 30-April 4 – Spring Break for schools – We hosted ongoing drop-in craft programs focused on Easter, flowers, and planting. Egg hunt held on library shelves.

April 1 – Southern Cayuga Book Club met at Aurora Library to discuss "Remarkably Bright Creatures" by Shelby Van Pelt. There were 11 people in attendance.

April 7 – Annual report webinar held. It needs to be submitted to FLLS by 4/25. **The board needs to approve this tonight.**

April 7 – Spoke with Jay Engels (accountant). He will do an audit of our 2025 books at some point after April 15 due to tax season. He can also provide ongoing bookkeeping services to be a second set of eyes on our expenditures. **We need to put a financial policy into place. It is required by 2027 and now is a good time since we are making changes in our structure. WE NEED A NEW TREASURER.**

April 9 – Nancy and Lisa met with Larry Liberatore to go over details related to completion of phase 1 of the building project and some change orders that were put into place. **There is no news on construction grant at this time.** There has been some pooling of water in the crawl space and some mold found on joists. Bouley is looking into reasons for this.

April 13 – Joint Operating Committee meeting held.

Upcoming

May 23 – There is an event at the ambulance. Is anyone available so that the library can have a presence at it?